

REGULAR SESSION MONDAY EVENING JANUARY 7, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening January 7, 1985, with Mayor Leonard Lee and the following Councilmembers present: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5). Absent: None.

Minutes of the last meeting held December 17, 1984, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) NAY: None. Ordinance was declared passed and given No. 1279.

City Accountant, Gerry Carlson, was present at the meeting to review the 1983 audit report with councilmembers. A final draft of the approved report will be prepared and sent to the State Department of Administration, as per requirements. Mr. Carlson was ask to prepare a cost proposal for preparation of the 1986 budget and 1984 audit, both to be done during 1985.

Information on area swimming pools was gathered by Councilman Brungardt and given to councilmembers for consideration. Engineer Palmer reported that a survey of the land where the proposed pool and park would be developed has been completed. The information is ready to be given to H. T. Paul Co., for preparation of a master development plan. After discussion concerning having information prepared and made available for local residents prior to election and also prepared in time to be placed on the April 2 ballot, it was decided to call a special council meeting on January 14, 1985, to review the proposed master plan prepared by Mr. DeBusman with H. T. Paul, Co., and also to request information from the City accountant regarding the tax increase on local property owners should the proposed pool be approved by local voters. On January 14, 1985, these plans are to be reviewed as well as the information prepared by the accountant. City Engineer Palmer recommended contacting Al Reis, Reis and Goodness Engineers, Wichita, Kansas, and also B & G Engineering, Manhattan, Kansas. Both firms have been actively involved in pool projects similar to the one council is looking at for Silver Lake. Mr. Palmer was ask to make arrangements for these two engineering firms to meet with the council on January 21, 1985.

Councilmember Gaddis left the meeting at this time.

Engineer Palmer reported that it would cost approximately \$4000.00 to tube the ditch, fill it, and drain it properly at the area of Beaubien and Lake where the ditch is quite deep. Councilmembers were of the opinion they would like to see this project done when weather allows. At that time a cost estimate for the 1985 street repairs would be available and it would be known if the budget would allow for the installation of a tube in this area of concern. Council directed that the reflectors which are to be placed around the lake bank corner be extended to the intersection of Lake and Beaubien for the time being in order that motorists might be warned of this deep ditch.

The monthly police report was given by Councilman Honeyman and discussed briefly. Motion was made by Councilman Honeyman that the part time police officers position be designated as one which requires 1000 hours per year, thus allowing the officer to be covered under the KPERs program and that Officer Standiferd be covered or allowed individual health insurance coverage by the City. Motion seconded by Councilman Brungardt and approved.

Snow removal during the last storm was discussed briefly.

REGULAR SESSION JANUARY 7, 1985 (Cont'd.)

Mayor Lee reported that Randy Freed's work schedule does not allow him to work as many hours for the City, nor the time schedule he had hoped that Randy would be able to give to the City. Randy Freed advised that he would be available some week days for the purpose of mowing, mechanical repairs, etc., but his schedule would not allow for weekend relief or long periods of time. Discussion was held relating to the amount of work in the department, weekend coverage, and requirements of the position. Mayor Lee asked that Randy Freed be trained to operate the well and sewer system for the time being until another employee could be hired to fill the position. A couple inquiries have been made concerning the position. It was decided to have those persons interested in the position fill out an application and have it returned to the City Clerk by January 14, 1985, to be reviewed at the special council meeting that night. Interviews for the position will be set up for January 21, 1985. The position will have a starting salary of \$1100.00 per month, the individual who is hired will be asked to live within the City limits, and will be given 6 months to make the transition. The new employee will be on in a probationary period until the July 1, 1985 salary review.

Utility employee Russell Kalcik advised that the mosquito sprayer is in need of extensive repairs. Mr. Kalcik was asked to get the costs for a new sprayer as well as the cost of repairing the one the city currently owns.

Mr. Kalcik informed councilmembers that the push mower the city owns needs to be replaced. Mr. Kalcik was asked to get prices for an industrial weight push mower. Mayor Lee asked that specs also be picked up for a riding mower which could be utilized with the added park facility.

The costs of and need for a snow blower were discussed briefly. It was decided to price a comfort cover for the city tractor which is being used for heavy snow removal rather than a snow blower. Mr. Kalcik will get these costs also.

There being no further business to come before the council at this time, by motion duly made and carried, the meeting adjourned at 10:30 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

SPECIAL SESSION MONDAY EVENING JANUARY 14, 1985

The Governing Body of the City of Silver Lake met in Special Session at City Hall on Monday evening January 14, 1985, at 7:00 P.M. with Mayor Leonard Lee presiding and the following Councilmembers present: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) Absent: None.

Purpose of the meeting was to view master plans for the development of a swimming pool and park, and to review job applications received from those persons interested in applying for the utility department position.

Mr. Dave DeBusman from H. T. Paul Co., Inc., was at the meeting to present a master plan for pool and park development. Councilmembers reviewed the plans for the 25 meter, L-shaped pool, including two diving boards, bath house, kiddie pool, deck area, parking lot, fence, and most essentials, excluding additional sewer line and a sewer lift station that may be necessary. The cost estimate as prepared by Mr. DeBusman would be approximately \$350000.00. Discussion was held relating to the tax increase this would place on property owners in Silver Lake, the best method of making certain residents are fully aware of the amount of additional tax, and the availability of funding.

City Engineer, Bob Palmer, reported that he had made arrangements for Al Reis with Reis and Goodness Engineering Firm from Wichita and also with Cecil Kingsley with B & G Engineering from Manhattan to be at the January 21, 1985, council meeting. He felt both these men would be familiar with any funding assistance which may be applied for. Mr. Palmer will also be in contact with Mr. Kay McKee from Abilene to see if he would give the city a cost proposal for the plans as prepared by Mr. DeBusman. Any decisions on the pool were delayed until further information is available on funding.

Applications filed for the job position available in the utility department were reviewed by councilmembers. Councilmembers confirmed that they wish to require that the person hired into this position be a resident of the City. Those persons the council wish to interview will be contacted and appointments made for these interviews on January 23, 1985.

There being no further business to come before the council at this time, by motion duly made and carried, the meeting adjourned at 8:15 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JANUARY 21, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening January 21, 1985, with Mayor Leonard Lee and the following Councilmembers present: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) Absent: None.

Minutes of the last meeting held January 7, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) NAY: None. Ordinance was declared passed and given No. 1280.

A proposal was received from the City accountant, Gerry Carlson, with Braunsdorf, Carlson and Clinkinbeard, for preparation of the 1986 budget and for examination of the 1984 accounts. Motion was made by Councilman Honeyman to accept the proposal as presented. Motion seconded by Councilmember Gaddis and approved.

Discussion was held relating to the necessity for and the best method of letting the public know of the job position the city will be filling in the utility department. The matter was tabled until the City attorney arrived.

Russell Kalcik presented price quotes for commercial size push mowers. After reviewing the information he obtained, motion was made by Councilman Murdock to purchase a Yazoo, 5HP, Model S22, big wheel mower, with solid tires, for \$691.00. Motion seconded by Councilman Honeyman and approved.

Mr. Al Reiss and Mr. Jerry Ryle with Reiss and Goodness Engineers, Wichita, Kansas, appeared before the council. They presented plans for a swimming pool for councilmembers to review. These plans which were used for the construction of the municipal pool at Goddard, Kansas, were thought to be similar to those which would suit the needs of Silver Lake, and could be constructed at a cost of approximately \$300000.00 to \$310000.00. Lengthy discussion followed relating to funding assistance for pool construction. Councilmembers were advised that funding could be done by tax assessment, general obligation bonds with matching funds, revenue bonds, lease purchasing or by local donations. Councilmembers were informed that should they desire to try for matching funds through the Outdoor Recreation Department, the application must be filed by May 31, 1985, and it could be possible to wait up to two years for funding, if it is available at all. The engineering firm would prepare and file the application. Contract agreement with the firm was discussed briefly.

Tom Arpin, representing B G Engineering, Manhattan, Kansas, also made a presentation as to what they would propose for a municipal pool for Silver Lake. Mr. Arpin recommended getting an application filed for funding with the Outdoor Recreation Department by May 31, 1985, in order to get the grading process started. Plans for the pool they built for the City of Alma were reviewed and thought to be nearly suitable to meet the needs of Silver Lake. The cost of and the durability of fiberglass versus concrete wall pools was discussed. Again sources of financing were discussed. Mr. Arpin advised that a 4000 square foot pool and all site improvements except for a paved parking area and additional sewer line construction would cost approximately \$300000.00. A site development plan would be included in the project cost.

Attorney Stumbo introduced Fritz Woelhof to councilmembers. Mr. Woelhof is a student interested in law, and came to visit a city council session.

REGULAR SESSION JANUARY 21, 1985 (Cont'd.)

City Engineer Bob Palmer reported that he had sent drawings of the municipal pool plans prepared by H. T. Paul Co., to Mr. Kay McKee at Abilene, to see if he would be interested in quoting the city a cost estimate for such a project.

Russell Kalcik had gotten some prices on John Deere lawn and garden tractors and equipment as was discussed at the January 7, 1985 meeting. Council discussed the desire to have the city kept mowed and trimmed up this next summer, as well as the desire of getting an area of trees and grass started on the east Lake street property where the park development will take place. It was decided to wait until later in the budget year before making a decision on this equipment.

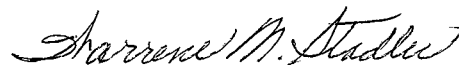
Council informed Russell Kalcik that they would like to have enough barricades built to be able to block off an intersection from all four directions should an emergency require such.

Mayor Lee reported that he had gotten an approximate price quotation for an addition to the well house/garage on Lake Street. A 40'x60' addition with 10' side walls, 5" concrete floor, and 2 8' sliding doors would cost approximately \$16000.00 with no site work included in the estimate. Mayor Lee agreed to contact Morton Builders for a cost estimate and to draw up the specifications should the city decide to proceed with the project. Motion was made by Councilman Freed to proceed with bidding specifications. Motion seconded by Councilman Honeyman and approved.

Mayor Lee advised that a local contractor had contacted the city as he felt he was not being given an opportunity to bid on the above mentioned project. Again it was explained that the price quote was an approximate budget figure only, and specs had not been drawn up for bidding purposes.

After discussing the job position which is available in the utility department with the City Attorney, it was decided to run an ad in the newspaper for 5 days, stating that the adult employee must live in the City of Silver Lake, salary range is \$900.00 to \$1100.00 per month, and applications must be filed by January 30, 1985. The ad will also be posted on the front door of City Hall. Councilmembers will meet on January 30, 1985, at 7:00 P.M. in the City Police Department building to review the applications which have been filed.

There being no further business to come before the council at the present time, by motion duly made and carried, the meeting adjourned at 10:15 P.M.



Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING FEBRUARY 4, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening February 4, 1985, with Mayor Leonard Lee and the following Councilmembers present: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) Absent: None.

Minutes of the last meeting held January 21, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accpeted as read and was then placed on final passage by roll call of the following vote: AYE: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) NAY: None. Ordinance was declared passed and given No. 1281.

The City received a letter and bill from Forum Insurance Company pertaining to defense costs for the law suit of Wright vs. City of Silver Lake. At counsels recommendation a warrant had been prepared to pay the expense. Council requested that this warrant be held until an explanation can be gotten from the city attorney. Councilman Honeyman ask that the possibility of the City using American States Insurance as its primary carrier and Forum Insurance Co. as the excess carrier be researched.

An application for cereal malt beverage license was filed by Robert W. Marney, new owner of the Uptown Bar. The application was reviewed and tabled until the February 18, 1985, council meeting in order that the usual background search might be conducted according to the ordinances.

Councilmembers briefly reviewed a letter from the League of Kansas Municipalities relating to IRS requirements on employees using city/company owned vehicles. At this time it is felt the City employees are exempt from this requirement as they are on call at all times.

Mr. Tom Arpin with B G Engineering, Manhattan, Kansas, was present at the Council meeting to again discuss grant funding for a swimming pool in Silver Lake. Mr. Arpin had looked into the funding situation further and felt the city had a fair chance of receiving fund assistance should that be their desire. Mr. Arpin had prepared an Architectural and Engineering Services book to be reviewed by councilmembers. Discussion was held relating to the time process involved for filing an application and then for completion of the project should funding be approved. An outline was given of city requirements, as well as a cost breakdown for the total project, grading points were discussed and the possibility of school or local donations to help finance the project. Brief review was made of the contract and costs of services should the City decide to go for funding assistance and with B G Engineering.

Councilmembers were of the opinion that they would prefer to hold a bond election prior to spending the money for further architectural and engineering services. Again the possibility of the city general contracting out a pool and facilities was discussed and councilmembers felt that it would not be any more costly to tax payers than trying to get financial assistance and paying all the additional costs that must be met when accepting these funds. Both methods will be considered in depth.

Contact will be made with the City Auditor to try to get a simple graph of the additional amount taxpayers could expect to pay should a swimming pool bond issue be passed and also an estimate of the total cost of the bond issue.

REGULAR SESSION FEBRUARY 4, 1985 (Cont'd.)

City Engineer Palmer agreed to contact Mr. Kay McKey to get his cost estimate for a smaller pool as proposed by B G Engineering rather than the larger one proposed by H. T. Paul Co., Inc.

Councilmembers had each had an opportunity to review the applications filed for employment in the City utility department. After discussing them briefly, it was decided that interviews should be set up for Wednesday evening, February 6, 1985, to interview those persons council felt qualified for the position.

Mayor Lee informed councilmembers that it was time to consider the city insurance coverage for the upcoming year. Motion was made by Councilman Brungardt that the current carrier be ask to submit a policy and rates for the upcoming year, with the same coverages that are currently in effect, this to be reviewed and compared to last years policy and rate. Motion seconded by Councilman Freed and approved with Councilman Honeyman abstaining from the vote.

Russell Kalcik advised that a new mosquito sprayer would cost \$1700.00 and the old one could be repaired for approximately \$400.00 to \$500.00. Motion was made by Councilman Honeyman, seconded by Councilman Freed and approved that the old sprayer be repaired.

The monthly police report was given by Councilman Honeyman.

There being no further business to come before the council at the present time, by motion duly made and carried, the meeting adjourned at 9:50 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

SPECIAL SESSION MONDAY EVENING FEBRUARY 11, 1985

The Governing Body of the City of Silver Lake met in Special Session at the Silver Lake Police Department on Monday evening February 11, 1985, at 7:00 P.M. with Mayor Leonard Lee presiding and the following Councilmembers present: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) Absent: None.

Purpose of the meeting was to make an appointment to the job position available in the City Utility Department, from those persons interviewed earlier.

Mayor Lee informed the five councilmembers and Russell Kalcik that six persons had been interviewed for this position. After brief review and discussion relating to those interviews, motion was made by Councilman Murdock that Andrew Broxterman be hired to fill the position. Motion seconded by Councilman Brungardt and approved.

Motion was then made by Councilman Freed that the position start at \$1000.00 per month and Mr. Broxterman be on probation until the annual salary review on July 1, 1985. The probation period would be lifted on July 1, 1985, provided Mr. Broxterman has made his residence within the City limits of Silver Lake by that time. Motion seconded by Councilman Honeyman and approved. Council reaffirmed their decision that the employee must be moved into the City within six months from date of employment. Probation would be continued until the end of that six month period if the employee is not residing within the City by July 1, 1985.

Councilman Freed was ask to contact Mr. Broxterman and advise him that he could begin employment immediately if that fits into his schedule. Letters will be send to the other applicants advising that the position has been filled.

There being no further business to come before the council at this time, by motion duly made and carried, the meeting adjourned at 7:40 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk



REGULAR SESSION MONDAY EVENING FEBRUARY 18, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening February 18, 1985, with Mayor Leonard Lee and the following Councilmembers present: James Brungardt, Ray Freed, Walter Honeyman, Ray Murdock (4) Absent: Lila Gaddis (1).

Thomas C. Noble, employed by the City of Silver Lake for thirty-two years, and planning to retire April 2, 1985, was presented with a gift of appreciation and also a copy of a Resolution adopted by the Governing Body of the City of Silver Lake, designating the week of March 3, 1985, through March 9, 1985, as "Thomas C. Noble Week."

Minutes of the last meeting held February 4, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: James Brungardt, Ray Freed, Walter Honeyman, Ray Murdock (4) NAY: None. Ordinance was declared passed and given No. 1281.

Mr. Mark McCormick, with Shawnee County Parks and Recreation Department, was present at the council meeting. He informed councilmembers that he has a branch office of the Parks and Recreation Department in Rossville, and plans to serve the communities of Silver Lake and Rossville with any recreation needs they might have. He advised that he would probably need to use the City Hall and City Park for some of the programs he intends to initiate, and will also use the school facilities for other programs. Mr. McCormick encouraged anyone with suggestions to contact him at his office, currently located in the Rossville City building.

Mr. Everett Watson came before the council, requesting assistance with the drainage problem which exists at the new United Methodist Church building site. Discussion was held relating to what should be done to avoid ponding at the south east corner of the property.

Councilmember Gaddis entered the meeting at this time.

After consideration, motion was made by Councilman Honeyman that the City clean the ditches as needed, install two drainage tubes under driveways, as is necessary, and drain the property. Motion seconded by Councilman Brungardt and approved. Everett Watson agreed to work with Russell Kalcik on surveying the area where drainage is needed and then provide drainage plans. K.D.O.T. will be contacted and advised of the drainage plan. Council instructed Mr. Watson to also check the west side of the property to see what drainage problems might need to be corrected in that area also.

Marsha Anderson was present at the council meeting to request approval to use City Hall on March 16, 1985, for an exercise bike-a-thon. Proceeds from this fund raising project are to be donated to Silver Lake United Methodist Church. Motion was made by Councilman Honeyman to approve the request. Motion seconded by Councilman Freed and approved.

The background search having been completed, according to the Ordinances, on Mr. Robert Marney, who had filed an application with the City of Silver Lake for a Cereal Malt Beverage License, motion was made by Councilman Brungardt to approve the license. Motion seconded by Councilman Murdock and approved.

REGULAR SESSION FEBRUARY 18, 1985 (Cont'd.)

Mike Deiter entered the meeting and presented a bill for snow removal. Councilmembers reviewed the bill. Motion was made by Councilman Brungardt to approve the bill and pay. Motion seconded by Councilman Murdock and placed on final passage by roll call of the following vote: AYE: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) NAY: None. The appropriation was approved to be paid with Ordinance No. 1281.

Mayor Lee reported that the cost of a special election would be considerably more than previously reported. The cost of a special election would be approximately \$400.00 to \$500.00. Councilmembers were of the opinion they wished to have more detailed information available prior to the issue being presented to the voters and would prefer to wait to hold a special election rather than putting the question on the April 2 ballot.

Sharon Fletcher was introduced to councilmembers. Mrs. Fletcher has filed to run for one of the city council positions.

Attorney Stumbo advised Councilmembers that he had researched the question regarding the bill for defense costs from Forum Insurance. He reported that American States Insurance (in effect at the time of the incident) has an "excess clause" in the policy and Forum Insurance (in effect at the time the claim was made) has an "escape clause" in its policy. It was Attorney Stumbos opinion that the courts would find the carrier with the "escape clause" as the primary carrier, thus the City would be liable for bills up to the \$10000.00 deductible amount. Motion was made by Councilman Honeyman that the bill in the amount of \$2296.21 be paid as per counsel recommendation. Motion seconded by Councilmember Gaddis and approved.

Councilmembers were informed that the public hearing for the request to rezone property located at 100 Center has been scheduled for February 20, 1985, at 7:00 P.M.

Councilman Brungardt reported chlorine buildup on the water fixtures in their home. Questions were raised as to whether this is an isolated problem or if it is present throughout town, and the effect of concentrated chlorine in the water supply over a period of time. Russell Kalcik reported that samples of water are taken weekly and sent to the State for testing. He will take a sample from Mr. Brungardts home and have it sent in for analysis. He will also contact the State for assistance with this problem.

Councilman Freed had received a request to reserve City Hall for a group to hold an exercise class on Tuesday and Thursday evenings. The City Hall is in use both evenings, thus the request was not taken into consideration.

There being no further business to come before the council at the present time, by motion duly made and carried, the meeting adjourned at 8:30 P.M.

*Warrene M. Stadler*  
Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 4, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening March 4, 1985, with Mayor Leonard Lee and the following Councilmembers present: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) Absent: None.

Minutes of the last meeting held February 18, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) NAY: None. Ordinance was declared passed and given No. 1282.

Mike Burton, Norbert Brady and Charles Brown attended the council meeting in reference to a letter <sup>Property owners on Railroad - 21.7.85</sup> the I.O.O.F. Lodge received pertaining to sidewalk repairs which need to be made. They questioned whether they would need full sidewalk replacement, patching, or an overlay. The City advised that they do not have specific requirements, but whatever is necessary to make the sidewalk safe for anyone using it. The Lodge advised that they plan to get in touch with other property owners and make repairs along the entire area all at the same time. It was agreed that the sidewalk would be repaired by November 1, 1985. A letter will be sent to the other property owners advising that repairs are to be made by November 1, 1985.

Councilmembers briefly reviewed the letter of January 9, 1985, received from Farmers Union Co-op, updating the City on improvements they had made to their facilities located on the west edge of Silver Lake.

Cecil Hamilton had requested that the City make some consideration for rocking the road between Chilson Road and Walnut Street which runs along the north side of the park. Councilman Brungardt reported that it has already been rocked from Chilson Road east in front of the park.

Councilman Honeyman reported that Township Board member John Hoover ask that they be allowed to enroll their one township employee in the City Group Blue Cross/Blue Shield health insurance program. It was confirmed with Blue Cross/Blue Shield that this could be done. Councilman Brungardt will check to see what effect the age of the township employee would have on the city insurance rate, and Councilman Honeyman will check on the age of the current employee of the township.

Discussion was held as to the proposed site location for the civil defense siren which is to be installed within the next week and also the request received from Shawnee County Civil Defense Department that the City assume the responsibility of the \$11.65 per month service charge. The proposed location of Walnut Street and Highway 24 on the City easement was discussed and opposed by Councilman Honeyman. There being no further objection to that location, the matter was dropped. Motion was then made by Councilman Honeyman to approve the \$11.65 monthly service charge. Motion seconded by Councilman Freed and approved.

Councilmembers were informed that the specs for the Senior Citizen Housing Authority Project have been advertised for bid. Bid letting will take place on April 2, 1985, at 3:00 P.M. at the Silver Lake Police Department building.

Ball diamond upkeep for the 1985 season was discussed. Motion was made by Councilman Brungardt and seconded by Councilman Murdock that \$1000.00 be donated for ball diamond upkeep as has been done the past two summers. (\$250.00 to Silver Lake Lions Club and \$750.00 to the Lon Kruger League.) Motion approved.

REGULAR SESSION MARCH 4, 1985 (Cont'd.)

Street condition was discussed at length. Areas where the black top is breaking up are being filled with a coal mix temporarily. City Engineer Bob Palmer and Councilman Brungardt will check on streets needing repairs as soon as the ground settles and there is not so much moisture. It was decided to get the street repair project ready to go for bids around the first of May. Again the problems of keeping the alley behind the Silver Lake Bank and the Post Office drained and in repair were discussed. Councilman Brungardt agreed to contact the bank and the Post Office to again see if they would be willing to share the expense of blacktopping the alley. City Engineer Palmer recommended running the asphalt directly from the alley up the the backside of the buildings to avoid any ponding between the building and alley.

Engineer Palmer reported that the City has all the information H. T. Paul agreed to provide relative to a master park/pool plan. Mr. Palmer has the large print of the plans which the city has copies of on file. Brief discussion followed as to decisions the City will face relating to sewer line extension to the proposed pool.

The bill for the month of February from the City Attorney was presented to Councilmembers for review. Motion was made by Councilman Honeyman and seconded by Councilman Freed that the bill be approved and paid. Motion then placed on final passage by roll call of the following vote: AYE: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) NAY: None. The appropriation was approved to be paid with Ordinance No. 1282.

The monthly police report was given by Councilman Honeyman.

Mayor Lee informed Councilmembers that a resident of Silver Lake had come to him making a complaint concerning the behavior of the Silver Lake Police Officers relating to an incident which supposedly took place in Rossville. Councilmembers were advised that the incident was checked into by Police Commissioner Honeyman and Mayor Lee reported that he is satisfied with the reports and is likewise satisfied that the case is closed.

Councilmembers were advised by Attorney Stumbo that the trial of K. P. Wright vs. City of Silver Lake is set for 9:00 A.M. Thursday, March 7, 1985, at Shawnee County Courthouse. Trial is scheduled for Thursday to be continued Friday, March 8, 1985. Brief facts were given to councilmembers as to the claim for overtime wages and the cities position on that claim.

Attorney Stumbo requested a pay increase from \$50.00 to \$100.00 per meeting attended and that the court session be raised from \$75.00 to \$125.00 per session. The hourly work done by the attorney for the City would remain at \$60.00 per hour. Motion was made by Councilman Honeyman and seconded by Councilman Freed to approve the increase. Motion carried with Councilmember Gaddis abstaining from the vote. The effective date for the increase is to be March 1, 1985.

Councilman Honeyman advised that Judge Jean Schmidt phoned to advise that she has been appointed as Assistant District Attorney, to be working with child abuse cases and wondered if the council felt there was a conflict between this position and her appointment as Municipal Judge for the City. Council did not foresee any problem. The Municipal Court will continue to be monitored by the City Police Commissioner.

REGULAR SESSION MARCH 4, 1985 (Cont'd.)

Mayor Lee informed councilmembers he had received a complaint relating to a "home occupation" being conducted by Rodney Butler, a resident of Silver Lake. The City was advised that Mr. Butler had picked up a home occupation permit to be filled out and then filed with the City, however he has not returned it to the City to be kept on file. Councilmembers were informed by City Attorney Stumbo that if a complaint is received due to noise, it should be filed with Shawnee County Sheriffs Department, however if the complaint is in regards to the "home occupation" itself, the complaint should be filed with the City of Silver Lake.

There being no further business to come before the Council at the present time, by motion duly made and carried, the meeting adjourned at 9:30 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

SPECIAL SESSION MONDAY EVENING MARCH 11, 1985

The Governing Body of the City of Silver Lake met in Special Session at the Silver Lake Police Department on Monday evening March 11, 1985, at 8:00 P.M., with Mayor Leonard Lee presiding and the following Councilmembers present: James Brungardt, Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (5) Absent: None.

Purpose of the meeting was to discuss the law suit filed against the City of Silver Lake by former city employee, K. P. Wright.

Due to the nature of the matter to be discussed, motion was made, seconded and approved that council go into executive session. Special session scheduled to resume at 8:30 P.M.

At 8:30 P.M. the Special Council meeting was called back into session. There being no discussion, motion was made by Councilman Honeyman that as per counsels recommendation, a settlement be effected between the City of Silver Lake and Mr. Wright in the amount of \$5000.00. Motion seconded by Councilmember Gaddis and approved.

Attorney Stumbo will prepare the necessary documents and journal entry to conclude settlement of tis matter.

Personnel procedures the council wish to consider adopting for city employees were discussed. Discussion was held pertaining to the necessity for job descriptions for each employee, documentation of time worked, vacation, sick leave, other benefits, any information pertaining to that job description, and employee evaluations.

Compensatory time vs. over time wages was discussed as well as control of the situation and legal requirements governing the hours. Attorney Stumbo will check with the Department of Human Resources for any legal requirements pertaining to each catagory of employee hired by the City.

There being no further business to come before the council, by motion duly made and carried, the meeting adjourned at 9:00 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 18, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening March 18, 1985, with Mayor Leonard Lee and the following Councilmembers present: Ray Freed, Walter Honeyman, Ray Murdock (3) Absent: James Brungardt, Lila Gaddis (2).

Minutes of the last regular meeting held March 4, 1985, and the special session held March 11, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Ray Freed, Walter Honeyman, Ray Murdock (3) NAY: None. Ordinance was declared passed and given No. 1283.

The City received a letter from Comm Management & Subsidiaries, requesting permission to set a pole on the City lot in order to be able to provide cable service to a customer residing on the north side of Railroad Street. Motion was made by Councilman Honeyman, seconded by Councilman Freed and approved that the request be allowed with the condition that the pole be located on the north side of the city fence.

Motion was made by Councilman Freed to approve a request received from Shawnee County Parks and Recreation to use City Park for an Easter Egg Hunt on March 30, 1985. Motion seconded by Councilman Murdock and approved.

Russell Kalcik informed councilmembers he had been contacted by a local contractor who is rebuilding a dike located on the Frank Dugan property and ask the City to pay for rebuilding the area along the dike which has washed out where the sewer main crosses the dike. After consideration, it was decided that the property owner should be the one making the request and that the city would want a cost proposal prior to making a decision.

Approval was given for the utility department to purchase a bench grinder and a vice, cost not to exceed \$200.00 to \$250.00 each.

Russell Kalcik ask for councils recommendation on gate valves which the City will need to purchase prior to the installation of isolation valves on the city water lines. The cost and quality of the valves was discussed and Russell and Andy Broxterman were directed to go to several plumbing supply houses to get their recommendations and then contact Utility Commissioner Ray Freed for final approval.

The remainder of council session was spent discussing the need to establish and redo city personnel guidelines, the writing of job descriptions, accountability for time worked and employee benefits. After discussing "sick leave" versus "personal days", it was decided that each councilmember should review the section on "Fringe Benefit Data" as taken from the book "Salaries and Selected Fringe Benefits", published by the League of Kansas Municipalities. The matter was tabled until the full council is available for this review. Meanwhile, Councilman Freed will work with Russell Kalcik and Andy Broxterman on drafting a job description for the utility department and Councilman Honeyman will work with the police officers on revisions which need to be made to their job descriptions.

There being no further business to come before the council, by motion duly made and carried, the meeting adjourned at 8:35 P.M.

*Warrene M. Stadler*  
Warrene M. Stadler, City Clerk

REGULAR SESSION MONDAY EVENING APRIL 1, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening April 1, 1985, with Mayor Leonard Lee and the following Councilmembers present: Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (4) Absent: James Brungardt (1).

Minutes of the last meeting held March 18, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Ray Freed, Lila Gaddis, Walter Honeyman, Ray Murdock (4) NAY: None. Ordinance was declared passed and given No. 1284.

Councilman Brungardt entered the meeting.

The first item of business was to address a request to rezone property. Application to rezone 100 Center from "R-2" to "C-1" had been filed with the City by property owner Don Dain. Councilmembers reviewed minutes of the Planning Commission meetings in which recommendation was made to the council that the property be rezoned with certain stipulations. Lengthy discussion was held concerning parking, signing requirements, appearance of the property, spot zoning, zoning with restrictions, zoning regulations and declaring the front of the property. Councilmembers were advised by the City Attorney that if the property is rezoned to "C-1", the property owner would have to go before the Board of Zoning Appeals to request a variance of the parking and signing requirements since they do not fall within the "C-1" regulations. Motion was made by Councilman Freed and seconded by Councilman Honeyman that the request to rezone 100 Center from "R-2" to "C-1" be approved, with no restrictions placed ~~placed~~ on the property, and signing and parking must comply with "C-1" zoning requirements. Motion was then placed on final passage by roll call of the following vote: AYE: James Brungardt, Ray Freed, Walter Honeyman, Ray Murdock (4) NAY: None. ABSTAINED: Lila Gaddis. (1). Ordinance was declared passed and given No. 1285.

The City has received complaints on the condition of the "swamp area" between Sage Road and Silver Lake East. The area is too rough for the City to maintain and charge against the property owners tax roll, as is done when property is not kept mowed properly. The City Attorney was ask to send a letter to the property owners concerning the upkeep of this property.

Councilman Brungardt reported that he and City Engineer Palmer had checked the City streets and the major street repair project for 1985 will be to resurface Pottawatomie Street from Highway 24 west to Shawnee Street, and then Shawnee Street from the corner of Pottawatomie north to Highway 24. A bid option will be putting balcktop on the alley behind the Silver Lake Bank to Madore Street. Councilman Brungardt will get in touch with Silver Lake Bank concerning sharing the expense of this project. City Engineer Palmer will meet with Russell Kalcik and shoot elevations of the alley to determine the best solution for drainage purposes. The 1985 street repair project will go to bid May 1, 1985, bid letting scheduled for May 20, 1985.

Councilman Honeyman received an inquiry seeking city approval to extend "the wall" at the corner of Railroad and Chestnut to the east for display purposes. The City saw no problem from the Citys standpoint and felt it was up to the property owners.



REGULAR SESSION APRIL 1, 1985 (Cont'd.)

Russell Kalcik advised there is some problem with getting the lift station located on Sage Road to switch over to the generators automatically. Councilman Freed had looked into the problem and felt the city needed to bring in a man from Kansas City, his expertise being lift station repairs and maintenance, and have him make the necessary repairs to this unit and while in Silver Lake check out the other lift stations. Councilmembers were in agreement with this recommendation.

Councilman Honeyman gave the monthly police report.

Dan Huske has requested that the City remove a tree from his yard which is located on City easement. He feels it is not only a threat to his property, but also to the City sewer lift station. Mr. Huske has agreed to dispose of the tree if the City would drop it. Councilman Brungardt will check into the matter.

The proposed plans for a modern restroom to be built in the City park were discussed. The City Engineer will be ask to draw up some specifications for bid purposes on the proposed facility.

Attorney Stumbo reported his findings on statutory requirements for overtime wages paid to City employees. It was decided that the calculation used to figure overtime wages would be presented to each employee in memorandum form, a part of their personnel records, making certain there is a clear understanding of the citys position and method of calculation. Motion was made by Councilman Brungardt and seconded by Councilman Honeyman that the City adopt a 40 hour work week and all time worked over that 40 hours be paid at a rate of 1½ times the salary. Calculations of each employees hourly overtime rate to be part of their personnel and payroll records. Motion approved. Time sheets will be prepared for employee use, and the councilmember heading the department the employee works under will be responsible for approving and signing the certified time records. All employees will be placed on a bi-monthly payroll period, to afford consistency in covered pay periods, and maintaining records.

Discussion pertaining to employee benefits was tabled until the April 15, 1985, council meeting.

Motion was made and seconded that the regular session adjourn into executive session to discuss matters relating to personnel. Motion approved and the regular session adjourned at 9:40 P.M., scheduled to resume at 10:15 P.M.

Regular council session resumed at 10:15 P.M. There being no further business to come before the council, by motion duly made and carried, the meeting adjourned.

*Warrene M. Stadler*  
Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 15, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening April 15, 1985, with Mayor Leonard Lee and the following Councilmembers present: James Brungardt, Sharon Fletcher, Ray Freed, Walter Honeyman, Timothy Oblander.

The first item of business was to swear into office the newly elected Councilmembers, Sharon Fletcher, Walter Honeyman and Timothy Oblander.

Minutes of the last meeting held April 1, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: James Brungardt, Sharon Fletcher, Ray Freed, Walter Honeyman, Timothy Oblander (5). NAY: None. Ordinance was declared passed and given No. 1286.

Nominations were called for to elect a president of the Council. Walter Honeyman was nominated. Motion was made and seconded that nominations cease. Motion carried with Councilman Honeyman being elected president of the Council.

Councilmembers were informed that applications to renew licenses to operate a pool table had been sent out, however the application and license fee had not been returned to the City for council approval, and the current license expires as of April 30, 1985. City Clerk was instructed to send a letter to Mr. Kruger advising him of the license expiration date and also that the pool table(s) need to be removed from the premises by May 1, 1985, until such license is renewed. The City Attorney will be contacted for an opinion prior to sending the letter.

A resident of Silver Lake filed a complaint with the City against Comm Management and Subsidiaries Cable TV, saying they had been trying to get cable service since February 6, 1985, and still do not have the service. It was decided that a letter should go to Comm Management, advising of the complaint, and requesting that the service be installed by May 1, 1985.

The monthly financial report was passed for council review.

The City business package insurance policy was returned to the City for review of coverages and rates. Rate increases which went into effect this year were discussed. A check had been made with other carriers of comparable coverage, and the rate increase they experienced. With this information taken into consideration, motion was made by Councilman Brungardt to renew the City business package with the current carrier. Motion seconded by Councilman Freed and carried with Councilman Honeyman abstaining from the vote.

Permission was given for utility employees Russell Kalcik and Andy Broxterman to dismantle the dog pen and use the area for storage of posts, etc.

Russell Kalcik advised that Paul Harris with Generator Services had been to Silver Lake to look over the lift stations. He gave the City a price quote on parts he recommended be installed to put the lift stations in good repair. Mr. Harris agreed to install the parts on his way through Silver Lake in the near future. Motion was made by Councilman Freed to purchase the necessary parts as per recommendation by Mr. Harris. Motion seconded by Councilman Honeyman and approved. When Mr. Harris returns to Silver Lake he will be ask which parts the City should keep in stock for emergency repairs. Russell Kalcik was instructed to go ahead and get two extra rebuilt Libby PC Boards for the control panels, to be held in stock.

REGULAR SESSION APRIL 15, 1985 (Cont'd.)

Councilmembers were informed that Eldon Roberson had filed applications for building permits for a house to be built on Lot No. 18 of Block B of Silver Lake East Subdivision No. 4. Council confirmed that as long as the structure itself does not set in the flood zone area, it is not mandatory that the structure meet flood zone requirements. Also, application was made to build a house on Lot No. 11 and  $\frac{1}{2}$  of Lot No. 10 of Block D of Silver Lake Subdivision No. 5. After review of section 16-3303, subsection (k) of the City Codes, council desired to be certain that Mr. Roberson understood that a principal building could not be built on the remaining half of Lot No. 10, and any principal building built on Lot No. 9 must comply with side yard requirements for that platted lot. A principal building could not be built on Lot No. 9, extending into Lot No. 10 if a principal building already exists on Lots 11 and  $\frac{1}{2}$  of 10. A note will be made to this effect on Mr. Roberson's building permit, and a letter will follow, explaining the subdivision regulations.

City Engineer Palmer reported that the modern restroom facility proposed to be built at the City Park would require more than the 1" water line now serving the park. The council discussed whether or not they would be interested in off street parking along the west side of the park as was proposed several years ago, and it was decided that due to the cost, they were not interested. City Engineer Palmer will complete plans to run a 6" water line to service the park from the hydrant located on Lot No. 9 of Lakeside Subdivision, constructing a complete water line loop.

The street repair project for 1985 was discussed at length. Areas of work considered for bidding were resurfacing Pottawatomie Street from Highway 24 west to Shawnee Street and Shawnee Street from Pottawatomie north to Highway 24 and Parr road west to the end of the City limits, miscellaneous patching as needed, raising man-hole covers as necessary, resurfacing the off street parking along the west side of Madore Street along the side of the Cowboys Western Store, clearing the drainage tube at Lake and Beaubien that drains from the north, surfacing the alley behind Silver Lake Bank to Madore Street, and surfacing the City parking lot to include parking bumpers along the west side of the lot, and tubing and filling the deep drainage ditch along the south side of Lake Street west of the Lake Street and Beaubien intersection. After considering the engineers estimated cost for these projects, study was made of the budget for 1985. City Clerk was asked to contact the City accountant to see if funds from General Operating Fund can be used to pay for some of these projects. It was decided to go with the street asphalt work for base bid purposes. The alley, city parking lot, tubing of the ditch at Lake and Beaubien all will be bid options to be considered. Councilman Brungardt also advised that he would need to get in touch with Silver Lake Bank on a cost sharing agreement if the alley work is to be done. Bid letting will be May 20, 1985.

Councilman Brungardt reported that the tree located on the property of Dan Huske which hangs over the City sewer lift station appears to be alive. It was recommended that nothing be done until later in the spring to see how much it buds out.

City Engineer Palmer advised that specifications for the restroom facility to be built at the City Park will be put out for bids after the water line extension is planned and construction started. It was requested that specs call for the concrete building to have metal doors to be removed during the summer months, and hung in the winter to allow for locking of the facility.

The amount of chlorine reported to be in the City water supply was discussed. Russell Kalcik was asked to contact the State Department of Health and Environment and seek some assistance on the chlorine level. City Engineer Palmer requested to be notified when the State plans to check the water system in order that he

might also be present.

Employee benefits, tabled from previous meetings, was brought to councilmembers attention. The newly elected officials were advised of the current benefits afforded to city employees as well as a recent decision made to pay all City employees  $1\frac{1}{2}$  times their hourly salary for any hours worked over 40 during a one week period. The issues to be addressed were "sick leave versus personal days" and vacation. After discussion and reviewing a survey published by League of Municipalities relating to employee benefits, motion was made by Councilman Honeyman that employee vacations remain as they are except after the completion of 7 years service, three weeks paid vacation be given, and 4 weeks paid vacation be given after 15 years service. Motion seconded by Councilman Brungardt and approved. After further discussing personal days and sick leave, motion was made by Councilman Freed that all full time employees be allowed 1 "personal day" per month, accumulative to 24 days. This time to be used at employees discretion, subject to supervising councilmembers approval. Effective date for earning personal days to be May 1, 1985. Motion seconded by Councilman Brungardt and approved. Brief discussion was held relating to a major illness type extended benefit. The matter was tabled until further information is obtained.

Eldon Roberson entered the meeting to see if there was a problem with his request to build a house on  $1\frac{1}{2}$  lots, as was discussed earlier in the meeting. Councils understanding of the Subdivision regulations relating to constructing a primary building on  $1\frac{1}{2}$  lots was related to Mr. Roberson. Mr. Roberson was advised that the City Attorney would be contacted the next morning to see if there was anything different about this regulation than had been explained to Mr. Roberson, and the attorney would in turn call him.

Councilman Brungardt announced that he would be resigning from his council position as of May 1, 1985. Mayor Lee will ask Charles Brown if he would consider filling the vacancy.

A delinquent water bill was discussed. City Clerk was to contact the City Attorney to see whether this bill does in fact revert back to the property owner, or if the City has the right to discontinue service to the consumer who has since moved to a new location in Silver Lake.

There being no further business to come before the council, by motion duly made and carried, the meeting adjourned at 9:40 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MAY 6, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening May 6, 1985, with Mayor Leonard Lee and the following Councilmembers present: Sharon Fletcher, Ray Freed, Walter Honeyman (3) Absent: Timothy Oblander (1).

Minutes of the last meeting held April 15, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Sharon Fletcher, Ray Freed, Walter Honeyman (3) NAY: None. Ordinance was declared passed and given No. 1287.

An application for license to operate a pool table at The Corner was received from Joe Bailey, along with the \$10.00 license fee. After reviewing the application, motion was made by Councilman Freed, seconded by Councilmember Fletcher and approved that the license be issued, effective through April 30, 1986. It has been reported that there is a second pool table at The Corner. They will be contacted and advised that another license is required for the second table.

Mr. Doyle Sumner with the Ministries for the Aging, Inc., Don Dain and Wayne Kellner were at the council meeting. Mr. Sumner presented a proposal for a Wellness Center for the elderly and handicapped and possible other community use. It was proposed this facility would be located in the Wiant Subdivision with access being made at the City park. These gentlemen were told that they would need to provide drawings, preliminary plans, site work development plans, etc., prior to council being able to make any type consideration for such a proposal.

In accordance with the statutes, Mayor Lee presented the following names for appointive offices of the City of Silver Lake to the Council for their consideration: Utility Supervisor - Russell Kalcik and Assistant - Andrew Broxterman, Police Officer - Michael Killion and Part time Officer - Lin Standiferd, City Treasurer - Joan Parks, City Attorney - John Stumbo and Stumbo Firm, City Judge - Jean Schmidt and Judge Pro-Tem - James Welch, City Engineer - Robert Palmer and City Clerk - Warren Stadler. By motion duly made by Councilman Honeyman, seconded by Councilman Freed and carried, the City Council approved the list of names submitted by the Mayor for the appointive positions for a term of one year.

Mayor Lee then appointed councilmembers to the following positions: Sharon Fletcher - Finance Commissioner, Ray Freed - Utility Commissioner, Walter Honeyman - Police Commissioner, Timothy Oblander - Street Commissioner. Park Commission to be held by the newly appointed councilmember.

Information had been prepared for each councilmember to be taken into consideration for their individual department for preparation of the 1986 budget. Councilmembers were encouraged to bring information to the June 3, 1985 council meeting as to what they feel they would like to propose for an '86 budget and any projects and expenditures they feel need to be considered. This information to be reviewed by the council in full, will then be given to the accountant for budget preparation.

Discussion was held in reference to a water consumer who has changed residences in Silver Lake, yet has a delinquent account at their previous address. Council decided that this bill should follow the consumer to the new place of residence and the landlord not held liable for this bill since the tenant is still consuming water from the city. City Attorney Stumbo will send a letter to the consumer requesting payment for water at the previous address. Attorney Stumbo will also draft an amendment to the Ordinance giving the City the right to refuse service within the City limits and allowing a bill to follow a tenant within the City of Silver Lake.

A bill for levy repairs made on the Frank Dougan property, due to settling directly over the location of the sanitary sewer line was sent to the City for consideration. It appeared that the contractor who originally contacted the City concerning this request did not convey to the property owner that the City preferred the land owner contact the City himself with a request and cost estimate prior to a decision being made for payment of services. Due to the amount of the repairs being \$101.25 and confirmation by Russell Kalcik that these repairs were needed, motion was made by Councilmember Fletcher that the repair bill be paid by the City. Motion seconded by Councilman Freed and approved. Again the City Council expressed a desire to deal directly with the complainant or property owner in such instances rather than with a contractor or third party.

Request was made by the Silver Lake Pre School to again be allowed to use City Hall for Pre School next fall until such time their area is ready for occupancy at the Silver Lake United Methodist Church, and to be allowed to keep the one large toy box stored at City Hall during the summer months. Motion made by Councilman Honeyman to approve the request, seconded by Councilmember Fletcher and approved.

The monthly police report was given by Councilman Honeyman. Brief discussion was held concerning the possibility of selling the weapons currently used the the Silver Lake Police Department and replacing them with new Beretta Pistols for approximately \$700.00 to \$800.00. Motion was made by Councilman Honeyman that three new weapons be purchased. Motion seconded by Councilmember Fletcher and approved.

Bid specifications for the 1985 street repair project have been prepared and sent out for bidding. Bid letting is scheduled for May 20, 1985, project not to start before July 8, 1985, to be completed by July 31, 1985. Councilmembers were given information for the 1985 budget year which needs to be taken into consideration prior to making decisions on options bid for the '85 street project.

City Engineer Palmer advised that he will be contacting someone to make the drawings for the water line extension from Lakeside Subdivision along the City Park in order that a modern restroom facility can be built down there. Engineer Palmer also reported that he was out to check on a leaking valve on water pump No. 4, repairs which will be made as soon as possible.

Councilmember Oblander entered the meeting at this time.

Russell Kalcik inquired as to the policy the City wanted to use for maintaining the city alleys. He was advised to maintain alleys primarily as is being done currently, with priority given to alleys with garages and a need for accessibility.

Councilman Honeyman made an inquiry as to whether the acquisition of insurance by the City through him as an insurance agent constituted a conflict of interest since he is an elected councilmember. Attorney Stumbo agreed to send a letter of opinion in reference this inquiry.

Councilmembers were advised by Councilman Honeyman that the City previously carried Law Enforcement Liability Insurance through Calvert Insurance Company. Later, million dollar liability insurance coverage was purchased from Ideal Mutual through the Sheriffs Department, however that policy was later canceled and new coverage provided by Imperial Casualty Company. The difference in coverages through either Calvert Insurance or Imperial Casualty Company was explained to Councilmembers. After consideration, motion was made by Councilman Freed that the Calvert Insurance policy be kept as the Law Enforcement Liability policy and that the agent be requested to check on the cost of increasing that coverage to \$500000.00 liability coverage. Motion seconded by Councilman Oblander and approved with Councilman Honeyman abstaining from the vote.

REGULAR SESSION MAY 6, 1985 (Cont'd.)

Having discussed the holiday benefit for City employees, motion was made by Councilman Freed that City employees be allowed 8 paid holidays per year; New Years Day, Presidents Holiday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas. Motion seconded by Councilmember Fletcher and approved.

An extended illness benefit program was explained to councilmembers by Mayor Lee. It was decided to ask the City Attorney to draft up such an extended illness program, with the following to be used as guidelines: the benefit is not to be a paid benefit, but available only when necessary. The benefit would go into effect after an employee was off work for 4 continuous weeks and had used the "personal days" they had built up. When the extended benefit is used, it must be earned back by the employee before being used again. The benefit is intended to guarantee full pay, not be paid over and above other benefits, all other collateral sources to be considered. The employee would have to be under a doctors care with on going proof of disability required.

Councilman Honeyman advised that Police Officer Mike Killion had built up 30 days "sick leave" under his original agreement with the City of Silver Lake, and wished to know how this built up time would be dealt with since the City will no longer have "sick leave" but "personal days" instead, which can only be built up to 24 days and has an effective beginning date of May 1, 1985. It was decided that these days earned will be held in escrow and can be used in addition to the extended illness benefit or as necessary when sick, and he still earns personal days.

Cleaning up and maintaining the "swamp" area and drainage ditch between Sage Road and Silver Lake East was again discussed. The letter sent to the property owners by the City Attorney was reviewed. A letter will be sent by the City to property owners adjoining that drainage district, requesting that the drainage area not be used for dumping purposes.

Councilman Honeyman informed councilmembers that the City had been requested to provide security for a wedding feast and party which was held at the City park. According to City requirements, a \$40.00 security fee was paid by the persons reserving the park. Due to inclement weather, the officer was there for only a brief period of time. Motion was then made by Councilman Honeyman that half of the security fee be refunded to the individuals. Motion seconded by Councilman Oblander and approved.

Motion was made, seconded and approved that council adjourn into executive session at 10:30 P.M. to discuss matters relating to personnel. Meeting scheduled to resume at 10:45 P.M.

The regular council session resumed at 10:45 P.M. There being no further business to come before the council, by motion duly made and carried, the meeting adjourned at 10:45 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MAY 20, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening May 20, 1985, with Mayor Leonard Lee and the following Councilmembers present: Sharon Fletcher, Walter Honeyman (2) Absent: Ray Freed, Timothy Oblander (2).

The first item of business was to swear into office the newly appointed Councilmember, Charles Brown.

Minutes of the last meeting, held May 6, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Walter Honeyman (3) NAY: None. Ordinance was declared passed and given No. 1288.

Bids were received and opened for the 1985 City street repair project. The base bid received from Bettis Asphalt & Construction Inc., was for \$24575.00. The base bid received from Andrews & Walshire Construction Inc., was \$21653.50. Alternate bids for surfacing the alley behind Silver Lake Bank, surfacing the parking lot at City Hall and for storm drainage on Lake Street were as follows: Bettis Asphalt - \$4325.00 (alley) \$4000.00 (parking lot) and \$11000.00 (Lake Street drainage), and from Andrews & Walshire - \$4040.00 (alley) \$3900.00 (parking lot) and \$10530.00 (Lake Street drainage). After reviewing the engineers estimate, motion was made by Councilman Honeyman and seconded by Councilman Brown that the bids be accepted and given to the City Engineer for evaluation and recommendation be made to the Council at the June 3, 1985 meeting. Motion carried.

Mike Burton, representing the American Legion, appeared before the Council to request the use of City Park for a dance on August 24, 1985 from 9:00 P.M. to 1:00 A.M. There being no objection, motion was made by Councilman Honeyman, seconded by Councilmember Fletcher and approved that the request be granted.

Councilmembers were informed that the City custodians had stripped the floors at City Hall and waxed them, putting in a considerable amount of time. Council was in agreement to paying an additional \$25.00 for this work, as per request.

Russell Kalcik reported on the progress and problems on installation of the water line shut off valves. After recommendation by the City Engineer that additional valves may be necessary to complete the project properly, motion was made by Councilman Brown that the utility department be authorized to spend an additional \$2000.00 for valves necessary for project completion. Motion seconded by Councilman Honeyman and approved.

Mr. Kalcik also reported that one chlorinator head owned by the city has a crack in the body. Motion was made by Councilman Honeyman, seconded by Councilman Brown and approved that the chlorinator be shipped off for necessary repairs.

An inquiry was made by Russell Kalcik as to the yard requirements of the City Zoning Regulations relating to both a garage and swimming pool. An accessory building can occupy only a certain percent of the yard, however it was not certain whether or not that requirement also applies to pools. The matter will be referred to the City Attorney.

Council advised Russell Kalcik that they are favorable of keeping the Highway right-of-way mowed, providing man hours are available without getting into overtime.

Request was made to spray for mosquitos at 11:00 P.M. rather than 5:00 A.M. as has been the practice the past several years. Council approved on trial basis.



REGULAR SESSION MONDAY MAY 20, 1985 (Continued)

Inquiry was made as to who has the obligation to advise persons with fences on city easement that it needs to be removed prior to the beginning of construction. Council wished the City to assume the obligation in this case as the project involved is the Silver Lake Housing Authority Project.

It was reported to the City that the health of a resident needs to be checked into. City Clerk was ask to contact the Health Department and advise of the situation.

Mr. Charles Holthaus was introduced to the Governing Body. He recently filed an application to work as a part time police officer for the City of Silver Lake. It was reported that the position could probably involve 60 to 80 hours per month. Motion was made by Councilman Honeyman that Mr. Holthaus be hired to work 60 to 80 hours per month, or as the work load requires. Motion seconded by Councilmember Fletcher and approved.

Councilman Honeyman reported that concern relating to old vehicles left parked on private property had been expressed to him by Councilman Oblander, who was unable to attend this meeting. The issue was tabled until Councilman Oblander can be present to discuss the difficulty of enforcing this as well as other laws which could be put in the city codes.

Councilman Brown advised that he had been requested to check on the City's decision relating to the tree in Dan Huskes yard at 307 Madore. Councilman Brown was informed that it had been the opinion of the council that if a property owner wishes to have a green tree removed, it is his responsibility. Due to changes in the Governing Body and concern for the city sewer lift station, the tree will be checked by Councilman Brown and discussed later.

Councilman Brown was appointed to the position of Park Commissioner. Brief discussion was held relating to each councilmember making preparations for the 1986 budget.

Newly elected and appointed councilmembers were advised that in 1980 a procedure was established whereby the Waterworks Department could spend up to \$300.00 with approval of the Utility Commissioner, the Police Department could spend up to \$100.00 with approval of the Police Commissioner and the Clerk could spend up to \$50.00 with approval of the Mayor. All bills subject to final council approval at the time of the appropriation ordinance.

Motion was made by Councilman Honeyman that the Law Enforcement Department be authorized to order a new supply of "Notice to Appear" tickets as well as a supply of "Warning" tickets, printing fee not expected to exceed \$500.00. Motion seconded by Councilman Brown and approved.

Discussion was held as to the number of hours the City currently has police coverage, the number of hours coverage is wanted, the advantages of using part time officers for additional coverage, the image of the department, etc. It was decided that Officer Holthaus will be ask to work as per need only, rather than a scheduled 60 to 80 hours.

A letter was received from Shawnee County Treasurer advising that direct deposit service is now available for tax distribution. Council was in agreement with this procedural change.

The new councilmembers were brought up to date on the Wiant Drainage situation. At this point the City Attorney has been ask to do a discovery prior to the filing of a law suit to get the drainage installed.

Councilman Brown was ask to contact former Councilman Brungardt regarding the swimming pool, park development plans.

There being no further business to come before the council, meeting adjourned at 9:35.

*Warrene M. Stadler*  
Warrene M. Stadler, City Clerk

REGULAR SESSION MONDAY EVENING JUNE 3, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening June 3, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman, (4) Absent: Tim Oblander (1).

Minutes of the last meeting, held May 20, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance was approved and given No. 1289.

Bill Sumner was present to request use of City Park on August 10, 1985 for a dance, with a rain date of August 17, 1985. There being no conflicts on the park schedule, motion was made by Councilman Honeyman that the request be approved. Motion seconded by Councilman Freed and approved.

Application for a license to sell alcoholic liquor with the proper fee of \$300.00 was received from Mrs. Thyralene W. Hawk and passed to council for approval. Also passed for council approval was an application from Joseph Bailey for a license for a second pool table at The Corner, with the \$10.00 fee. Councilman Brown moved that both applications be approved and licenses issued. Motion seconded by Councilman Honeyman and carried.

Attorney Stumbo had drafted an amendment to Ordinance No. 1267 relating to Nonpayment of Utility Services. This amendment clarifies that the City may discontinue or refuse service to a customer, whether at the property where unpaid service was provided or at any other property owned or occupied by the customer subsequent to the unpaid billing period. This amendment was reviewed by councilmembers. Motion was then made by Councilman Freed to approve the amendment. Motion seconded by Councilmember Fletcher and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance was declared passed and given No. 1290.

Collecting deposits from rental tenants was briefly discussed but again decided that the additional accounting could not be justified considering the loss ratio experienced by the City annually.

Article 8, Section 203, Subsection (b) of the City Code was reviewed relating to the date required for the filing of applications for a Pool Table License and the date that license is to be effective. Council requested the City Attorney draft an amendment to the Code which would require the applicant to have his application on file with the City 30 days prior to the date the license becomes effective.

The mowing of weeds on private property and the procedure for adding the fee for this service to the property owners tax roll was discussed briefly. The City Attorney will send a letter requesting the property owner pay these fees prior to the City adopting an Ordinance adding this fee to the property owners tax roll.

Mr. Doyle Sumner with Ministries For The Aging returned to the Council with a few more details relating to the Wellness Center proposed to be built in the Wiant Subdivision of Silver Lake. They propose a 40'x60' building to house adult day care facilities, partially funded as an Economic Development Project, to be open from 7:00 A.M. to 6:00 P.M., possibly providing noon lunches and a 4' deep pool (possibly solar heated). They would provide a 12 to 15 passenger

REGULAR SESSION JUNE 3, 1985 (Cont'd.)

van for transportation purposes. Mr. Sumner requested to return to the Council July 1, 1985 with cost estimates.

New councilmembers were informed that prior to council being able to approve such a project, a definite plan must be submitted, the property must be rezoned to comply with their request and City Zoning regulations, and there are drainage obligations on the property proposed for the site development which must be satisfied.

Motion was made by Councilmember Fletcher, seconded by Councilman Brown and approved that June 24, 1985, be proclaimed A.F.S. Day (American Field Services) in our community in honor of exchange students Nadia H. Evenpoel and Maria J. Rivera-Fernandez.

Recommendation was made by City Engineer Bob Palmer that the low bid, submitted by Andrews and Walshire Construction Inc., be accepted for the 1985 Street Repair Project. However he recommended that the bid option for storm drainage be rejected. Motion was made by Councilman Honeyman that the bid prepared by Andrews and Walshire be accepted for the base bid for street repairs, the City parking lot, and the alley behind Silver Lake Bank, subject to the banks agreement to pay one half the expense of doing the alley. Further discussion was held relating to ponding of water on Madore Street directly north of the alley, the alley project being engineered to protect the house directly south of the alley, the storm drainage project being abandoned at this time considering the bid price for redoing this project which recently was repaired to its original state, at the request of residents in the area when the water was not draining away. Motion was withdrawn by Councilman Honeyman. Motion was then made by Councilman Honeyman that the base bid for Street Repairs be approved. Motion seconded by Councilman Brown and approved. Motion was made by Councilman Honeyman and seconded by Councilmember Fletcher that the bid for the City parking lot be approved. Motion approved with Councilman Brown voting Nay. Councilman Oblander will be ask to contact Silver Lake Bank to see whether or not they wish to go half with the City on the alley work. This portion of the bid tabled until the June 17, 1985 council meeting. Contracts will also be signed at the June 17 meeting.

Brief discussion was held relating to the problems arising from swimming pools being filled from fire hydrants when proper procedures are not followed. It was decided that when a request for fire hose is received, it should be dropped off at the property at the earliest convenience of the City and the hose will then be picked up at the Citys earliest convenience. The responsibility of filling the pool is to be left up to the individual owner. The City Attorney will be ask to draft a "Hold Harmless" agreement for persons using City equipment to sign prior to filling their pool. If they wish assistance from city personnel, that would have to be a personal arrangement and not done with City approval, at City expense or on City time.

Russell Kalcik advised of a water leak at Silver Valley Apartments around the water meter pit. It was dug up and a fitting found to be loose and necessary repairs made there as well as to a second connection. The question arose as to whom the obligation belongs to. City councilmembers felt they would prefer to assume the responsibility in this case.

Numerous complaints having been received relating to the condition of "the swamp" area and its upkeep, city clerk was ask to send second notice to the principal property owners advising that letters had been sent asking residents not to use the area for dumping purposes as per their request and again request is being made that the area be cleaned up.

The monthly police report was given by Councilman Honeyman. He advised that the officers working hours have been adjusted for summer, which will include more evening hours coverage.

REGULAR SESSION JUNE 3, 1985 (Cont'd.)

At the approval of the council, Mayor Lee appointed Sharlee Mason to serve on the Planning Commission, filling the vacancy created when Charles Brown left the position to sit on the City Council.

Concern was expressed relative to the danger created to the City Sewer Lift Station as well as to a residence by a large, nearly dead tree, located on city easement at 307 Madore. Motion was made by Councilman Freed, seconded by Councilmember Fletcher and approved that Bill Mick be contacted to drop the tree. The property owner has agreed to dispose of the tree once it has been dropped.

Mayor Lee reviewed specs to be sent to prospective bidders for the previously approved 40'x60' storage shed to be built in the vicinity of the water well house located on East Lake Street. Bid letting will be held at 7:00 P.M., July 1, 1985.

Brief discussion was held as to the interest the current council has in park development plans for the property located on East Lake Street. Interest was expressed in getting grass, trees and a play area started.

Councilmembers were informed that a complaint had been received regarding the mowing of property located south and west of the 600 block of Center. Notice will be sent to the property owners as well as notice to the property owner of the lot located between Peoples Heritage and Wehners IGA.

There being no further business to come before the council, by motion duly made and carried, the meeting adjourned at 9:40 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JUNE 17, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening June 17, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) Absent: Tim Oblander (1).

Minutes of the last meeting, held June 3, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance was approved and given No. 1291.

Councilmember Fletcher advised that prior to Silver Lake Bank entering into an agreement with The City to share half the cost of putting asphalt on the alley behind the bank, they want to see a copy of the bid, want to confirm that the alley will be maintained by the City, want verification of the area to be asphalted and also want to know when the work is scheduled to be done. A letter will be sent to the bank verifying information they want and also to advise that should they desire to share the cost of asphaltting the whole alley, the City would consider entering into such an agreement by sharing the cost. An answer must be received by July 1, 1985. The contract was signed for the 1985 street repair project for the amount of the base bid and the city parking lot. The alley work will be an addendum to the project if the bank wishes to enter into such an agreement.

City Engineer Palmer recommended council keep in mind for budget purposes that the State Department of Health and Environment has made recommendation that the City increase its capacity of water storage. Also, two years ago they reported a need for increased lagoon pond capacity, however that recommendation was not repeated on this annual report. Engineer Palmer did not anticipate any out of the ordinary needs for 1986 street repairs and felt that if the budget is kept as it was for 1985, the street upkeep should be covered.

Councilmembers were advised that the \$100000.00 C.D. at Silver Lake Bank is due June 26, 1985. Finance Councilmember Fletcher agreed to check on rates prior to a decision being made.

City Attorney Stumbo had drafted an amendment to the City Codes reference the date for applications to be filed for pool table licenses. Having reviewed this amendment, motion was made by Councilman Freed that the Ordinance be accepted, making March 31 of each year the date applications for a pool table license are to be filed by. Motion seconded by Councilmember Fletcher and placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance was declared passed and given No. 1292.

Application for a building permit for Senior Citizen Housing at 107 and 109 E. Lake Street was received from the contractor. There was some question as to how the contract was bid in reference the building permit fee and the cost for utility hookups. Councilman Freed advised that the Housing Authority will be meeting on June 18, 1985 and the matter will be resolved at that time. Council decided that in order to avoid any delay in construction, the building permit can be issued with the contractor paying building permit and utility hookup fees. If the contractor and Housing Authority reach an agreement whereby the contract cost is reduced by the amount of these fees, and the City receives a letter from the Housing Authority requesting a waiver of the fees, the cost could be returned to the contractor.

REGULAR SESSION JUNE 17, 1985 (Cont'd.)

Application being filed for a building permit, motion was made by Councilman Honeyman that the property located at 107 and 109 E. Lake Street be rezoned from "R" to "R-3" according to the Resolution of Intent to Rezone, adopted by the City Council on September 24, 1984. Motion seconded by Councilman Brown and placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance to rezone property was declared passed and given No. 1293.

Minutes of the May 30, 1985 Zoning Board of Appeals meeting were distributed to councilmembers. Brief discussion followed relating to the decision made and to a letter Mayor Lee received from Don Dain in reference that Board decision.

Russell Kalcik came to the council meeting to advise of a problem they have run into relating to the water line shut off valves which are being installed. After discussing the matter with councilmembers, Russell was advised to try to get plans of the water lines and hookups in the vicinity of the high school and also that the City Engineer would be contacting him in the near future.

Attorney Stumbo was ask to draw up a statement of employment policy reference personal use of City vehicles according to the statutes.

Discussion was held reference the time and cost involved and options available in order to satisfy the drainage agreement in the Wiant Subdivision. Counsel recommended the City not take action at this time.

Councilmembers presented recommendations for the 1986 budget, taking into consideration repairs, improvements, projects, etc. they anticipate for 1986. Each department felt that the accountant could be advised that the 1986 budget could remain approximately the same as 1985 without a problem being anticipated.

Annual salary review was made. Guidelines prepared by the League of Kansas Municipalities from information received from other cities of similar size were considered. After brief discussion, motion was made by Councilman Honeyman that the salary of the 4 full time employees be raised 7% and that the hourly salary for Officer Standiferd be raised to \$6.00 per hour. Motion seconded by Councilman Freed and placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance was declared passed and given No. 1294.

There being no further business to come before the council, by motion duly made and carried, the meeting adjourned at 10:35 P.M.

*Warrene M. Stadler*  
Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JULY 1, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening July 1, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman, Tim Oblander (5) Absent: None.

Minutes of the last meeting held June 17, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman, Tim Oblander (5) NAY: None. Ordinance was declared passed and given No. 1295.

The first item of business was to receive bids on the storage shed to be built at the site of the water well house on East Lake Street. Motion was made by Councilman Freed that bid letting close at 7:10 P.M. Motion seconded by Councilmember Fletcher and approved. Bids were received from Morton Buildings, Holton, Kansas and from Hilltop Construction, Silver Lake, Kansas. There being information which needed to be confirmed on one of the bids, it was decided that copies of the bids should be given to each councilmember for review and confirmation made of information which was questioned. The matter tabled until July 15, 1985.

Councilmembers were informed of a delinquent water account which was scheduled for a hearing at 7:00 P.M. The delinquent customer not appearing for the hearing, utility personnel were advised to proceed with shut off procedures.

An inquiry was received from the Masonic Lodge to see if the City would pay for a drainage tube to be installed under the current wooden walk bridges in front of and to the west of their property at Beaubien and Railroad. The Masons advised that if the City purchased the tube, they would install it and extend the concrete sidewalk over the drainage tube. Motion was made by Councilman Brown to purchase the drainage tube, motion seconded by Councilman Freed and approved.

Councilman Freed advised that the Housing Authority Board had confirmed that the cost of the Building permit and utility hookup fees for the project at 107 and 109 E. Lake had been included in the project bid, consequently the contractor does pay for these fees. He also reported that the one building had been moved 10 feet north of the original site plan in order to comply with zoning regulations.

City Engineer Palmer reported he had prepared a change order to pave  $\frac{1}{2}$  the alley behind Silver Lake Bank, as the bank agreed to pay half the cost of putting blacktop on the east portion of the alley. Discussion was held relating to the ponding problem on the north side of the alley on Madore Street and making certain this drained properly. The City Engineer advised that he would be out with the contractor to shoot elevations and make certain the drainage was accounted for. Motion was then made by Councilman Oblander to approve the change order allowing for asphaltting the alley behind Silver Lake Bank. Motion seconded by Councilman Freed and approved.

Engineer Palmer advised that water line extension plans down to the City park have been sent in and are waiting for State approval. He also confirmed that the Sewer Lagoon System was not addressed by the Dept. of Health and Environment in their annual report to the City, therefore did not need to be a budget concern for 1986.

Russell Kalcik reported that he thought it would cost approximately \$3500.00 to \$4000.00 to make repairs to Well No. 4 and in so doing standardize the control

REGULAR SESSION JULY 1, 1985 (Cont'd.)

valves, not the meters. Mr. Kalcik was ask to get prices for council consideration.

Doyle Sumner was present at the meeting to again discuss the proposed plan for a Wellness Clinic in Silver Lake. He ask to return in two weeks with detailed plans for the proposed project. He advised that the City involvement in this project would be to make application to the Dept. of Economic Development for a grant. Mr. Sumner was advised that there are numerous requirements which must be satisfied prior to council action. Attorney Stumbo recommended that Mr. Sumner contact him for help in determining prerequisites which must be satisfied before reaching a point of action on this matter.

Lengthy discussion was held relating to property which is not kept mowed and needs to be cleaned up, complaints received regarding the weeds, thistles, rats, general appearance and nuisances. It was decided that utility employees would take a city map and mark the lots which need the attention of the property owners. Motion was then made by Councilman Brown that the City proceed with letters and proper notice to get the areas cleaned up. Motion seconded by Councilmember Fletcher and approved.

The City received a letter from Shawnee County Commissioners advising that they were forming a new Solid Waste Management Committee, to be formed with one member from each City in Shawnee County among others. Russell Kalcik was appointed to the position and was ask to report his findings to the Council after becomming involved in the committee.

Finance Commissioner Fletcher reported on rates financial institutions would be willing to pay on the Citys \$100000.00 C.D. which is due. After consideration, motion was made by Councilman Freed to leave the C.D. with Silver Lake Bank. Motion seconded by Councilman Oblander and approved. City Clerk was ask to check with Silver Lake Bank to be certain City funds are properly secured.

After discussion, it was decided to send a bill to Mr. Dozier for both the first and second mowings on his property located in Silver Lake. An Ordinance will be drafted by the City Attorney whereby these fees can be added to the property owners tax roll provided they are not paid by the property owner.

The monthly police report was given by Councilman Honeyman. The Citys policy of enforcing the Ordinance on fireworks only in cases of abuse and when complaints have been filed was discussed and found agreeable, not wishing to prohibit family holiday activities.

Mayor Lee reported he had received a call from Carol Hackman, with Condotels, Manhattan, Kansas. She was wanting to meet with the council regarding a proposal to build townhouses and condominiums in Silver Lake with the use of Industrial Revenue Bonds to finance the project. Council decided that they have no interest in considering Industrial Revenue Bonds for the development of residential housing projects. Ms. Hackman will be advised of the decision.

Councilman Honeyman advised that efforts are being made to keep the lobby of Silver Lake Post Office open 24 hours each day. The area would be on the police officers security check list. It was also decided that a "No Parking" stripe will be painted in front of the police station. This will allow free access to the fire plug and water tower at all times.

Attorney Stumbo advised that the Fair Labor Standards Act does apply to Municipalities. He also reported that the Employee Benefits approved by the Council would be rough drafted into a program to be considered at the next council meeting.

Councilman Freed agreed to check on getting an insurance certificate of workmans compensation from Charles Clark and Glen Kesselring for the City to keep on file.



REGULAR SESSION JULY 1, 1985 (Cont'd.)

Councilmember Fletcher recommended that the council review old business items at each meeting.

As per recommendation made at the last Zoning Board of Appeals meeting, the Clerk was ask to send letters to each Planning Commission member advising of councils action on recommendations made to the council by the Planning Commission Board.

Bringing the swimming pool issue to the voters was discussed briefly. The matter was tabled until the July 15, 1985 meeting.

There being no further business to come before the council, by motion duly made and carried the meeting adjourned at 10:30 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening July 15, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman, Timothy Oblander (5) Absent: None.

Minutes of the last meeting held July 1, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) NAY: None. Ordinance was declared passed and given No. 1296.

Fredric Kroh came to the meeting in reference the City Code which prohibits the discharge of fireworks within the City limits and requested that the council change their position on the enforcement of this law. After discussion, motion was made by Councilman Freed to prohibit the discharge of fireworks within the City any time other than between the hours of 8:00 A.M. to 12:00 midnight on July 4. Motion seconded by Councilman Oblander and approved with Councilman Honeyman abstaining.

The congestion on East Lake Street during summer ball games was discussed. \* Photos taken of the street during such a ball game were given to councilmembers to view. Getting an emergency vehicle through the street was taken into consideration. Street Commissioner Oblander will meet with the School Board to see if they would be willing to work with the City on this concern and to get their views of the situation. Councilmember Fletcher will bring the problem up to the School Advisory Council and will likewise contact Dan Huske, president of the League and request that they consider sending letters to parents of the players asking them to use the school parking lot rather than parking on Lake Street, helping to avoid the dangers involved with the street being so narrow and also the possibility of a child darting out onto the street from between parked vehicles.

*See footnote for corrections as per 8/5/85 meeting.*

Mr. Doyle Sumner with Ministeries for the Aging again came before the Council to request the City's involvement in his proposed plan for a Wellness Clinic to be built in Silver Lake. Mr. Sumner requested that the City contribute \$500.00 towards the cost of writing a grant application for this project. After brief discussion, motion was made by Councilman Brown that a letter be sent to Mr. Sumner advising that the council is not in favor of filing for a grant for this proposal. Motion seconded by Councilman Oblander and approved.

Councilmembers were informed that Shawnee County Parks and Recreation had made a request to use City Hall on Wednesdays from 3:30 to 4:30 P.M. from September 18 through October 23, 1985, for a tumbling class. Motion was made by Councilman Honeyman to approve the request. Motion seconded by Councilman Oblander and approved.

\* An application for a Cereal Malt Beverage License was received from James Shamburg. The usual background search will be conducted and action will be taken on the application at the August 5, 1985 council meeting.

*See footnote for corrections as per 8/5/85 meeting.*

Councilmembers reviewed the bids received from Morton Buildings and Hilltop Construction for a storage building. Confirmation had been made with Morton Buildings that half payment would be expected at the time of material delivery, the balance to be paid at the time of completion and also the City would be expected to unload the truckload of materials in order to get the bid price of \$16810.00.

REGULAR SESSION JULY 15, 1985 (Cont'd.)

An additional \$885.00 would be added to the bid if these conditions were not met. Motion was then made by Councilman Oblander to accept the low bid from Hilltop Construction in the amount of \$16866.24 with no add ons to be taken into consideration. Motion seconded by Councilman Brown and approved. Construction will not begin until the corn crop has been harvested. Russell Kalcik was ask to get cost estimates for putting down the base for the building. Site preparations are to be made by the City.

Building permits and misunderstandings of what these requirements are were discussed. A code currently requiring permits for fences was discussed. A review will be made of the codes to see if there is another Ordinance available which would address traffic obstructions, the primary concern for requiring building permits for fences. A list of items needing permits will be made and then a letter sent to residents of Silver Lake advising of the requirements, hoping to eliminate some of the misunderstandings involved when advising citizens of the necessity for a building permit.

City Attorney John Stumbo drafted an Ordinance relating to employee benefits as per decisions made April 1, April 15, and May 6, 1985. This draft was sent to each councilmember for review. After lengthy discussion and considerations, the following actions were taken:

KPERS - Maintain the retirement program as is currently being done.

HEALTH INSURANCE - Motion made by Councilmember Fletcher that the City pay for a single plan for each employee, the employee to pay the balance of a family plan if desired, and those employees not enrolled in the insurance program would be compensated at a rate equal to a single plan. After further discussion the motion was withdrawn and a second motion made by Councilmember Fletcher to delete paragraph 2 from the drafted ordinance, thus allowing any employee to enroll in the offered health insurance plan, however no cash benefit would be made to those not enrolled. Motion seconded by Councilmember Oblander. Motion defeated with Councilmembers Fletcher and Oblander voting AYE (2), Councilmembers Brown and Freed voting NAY (2) and Councilman Honeyman abstaining. Mayor Lee voted NAY defeating the motion. Motion was then made by Councilmember Fletcher that effective July 1, 1986 through June 30, 1987, paragraph 2 be eliminated from this portion of the ordinance, thus giving council an opportunity to take the adjustment into consideration at the time of the annual salary review. Motion seconded by Councilman Oblander and approved with all councilmembers voting AYE.

HOLIDAYS - Leave as previously designated.

OVERTIME - Motion made by Councilman Brown that in the sentence "The 'regular hourly rate' for monthly salaried employees shall be determined by dividing the monthly salary by 173.33 hours, the number of regular work hours in a normal month.", the words after the last comma "the number of regular work hours in a normal month" be struck from the Ordinance. Motion seconded by Councilman Freed and approved.

SUPERVISION OF EMPLOYEES AND OVERTIME APPROVAL - Approved as written:

VACATION LEAVE - Approved as adopted by the Council April 15, 1985 and written.

PERSONAL LEAVE DAYS AND EXTENDED ILLNESS BENEFIT - Motion made by Councilmember Fletcher that the 12 personal days approved earlier be changed to 10 sick leave days and 2 personal days, accrued to 20 sick leave days and 4 personal days, cash benefit paid for personal days accrued only. Motion seconded by Councilman Freed and was defeated with Councilmember Fletcher and Councilman Freed voting AYE (2) and Councilmembers Brown, Honeyman and Oblander voting NAY (3). Motion then made by Councilman Honeyman that the plan remain with 12 personal days, however



only accrue 12 days instead of the current 24. Motion seconded by Councilman Oblander and defeated with Councilmembers Honeyman and Oblander voting AYE (2) and Councilmembers Fletcher, Freed and Brown voting NAY (3). Motion made by Councilmember Fletcher that effective July 1, 1985, each full-time employee shall accrue one sick leave day for each month worked after that date. Provided, that no more than twenty-four unused sick leave days may be accrued at one time. Any unused sick leave days at the time of termination of employment will not be paid for by the City. And, effective July 1, 1985, each full-time employee shall accrue one personal leave day for each 6 months worked thereafter. Provided, if the two days accrued in a twelve month period are not used within the twelve month period in which they accrue then the days shall be forfeited. Any unused, accrued personal leave days at the time of termination of employment will be paid for by the City. Further that the Extended Illness Benefit be left as written. Motion seconded by Councilman Oblander and approved with Councilmembers Fletcher, Freed, Honeyman and Oblander voting AYE (4) and Councilman Brown voting NAY (1).

CITY OWNED VEHICLES - Motion made by Councilmember Fletcher, seconded by Councilman Freed and approved to leave the statement in reference City owned vehicles as written.

\* Discussion was held reference inquiries made concerning the Silver Lake police car in Rossville occasionally during the noon hour and over night. It was the general feeling of the council that the police car should be kept in Silver Lake except when police matters necessitate the car leaving Silver Lake for such reasons as EMT calls, back up calls when requested and other such emergencies.

*See footnote for corrections as per 8/5/85 meeting.*

Council noted that parking requirements at 100 Center as determined by the Zoning Board of Appeals have not been complied with. Legal counsel advised of Ordinance No. 16-2402 which addresses violations and penalties. The issue to be addressed at a later date.

Inquiry was made as to the interest of the council in working with the swimming pool project and bringing the issue to the voters. Councilmember Fletcher advised she would help work on the project after completing the '86 budget.

Due to the hour being so late, it was decided to call a special council meeting for July 22, 1985 at 7:00 P.M. to work on the 1986 budget. The monthly financial report was given to each councilmember for review.

Councilmembers were advised that schooling on water and wastewater is scheduled for July 31, August 1 and 2 at Lawrence. Utility Supervisor Russell Kalcik will be attending this class in order to get his Class II water Certification. There will also be classes September 4 and 5 at Olathe which Andy Broxterman will be attending on Water and Wastewater. He will be working towards his Class I certification, but first must complete a one year period of employment.

Mayor Lee reported that securities pledged for the City for funds over and above the FDIC insured amount at Silver Lake Bank were checked and found to be adequate.

It was reported that a meeting would be held yet this week to determine who the property owners are of each lot which needs to be mowed and cleaned up in the Sage/Rice Road "swamp area" and likewise the Wiant Subdivision "swamp area". The cost of this service will be assessed to the property through the tax rolls if the property owners do not do the work themselves.

The 1985 street repair project has been completed with the exception of the painting of the parking spaces and concrete bumper guards being placed on

REGULAR SESSION JULY 15, 1985 (Cont'd.)

the city parking lot. It was decided to contact the City Engineer and request that a line be painted along the south side of the parking lot which would clearly identify the slope on the south side of the lot.

Metropolitan Clean Machine has been ask for a cost estimate for sweeping all streets one time to help get rid of the sand which was put down following the street repairs.

Motion was made by Councilman Honeyman, seconded by Councilmember Fletcher and approved that August 3, 1985 be proclaimed SHRINE BOWL DAY in honor of the 12th annual Shrine Bowl Football Game to be played on that day in Wichita Cessna Stadium, also to honor Silver Lake participants David Kruger and Coach C.J. Hamilton.

It was reported that when sewer line repairs were made behind the Ron May residence, the alley was never repaired to its original condition. Utility Supervisor Russell Kalcik will be ask to contact Charles Clark to get dirt and gravel hauled in to make the necessary repairs.

There being no further business to come before the council at this time, by motion duly made and carried, the meeting adjourned at 11:45 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

CORRECTIONS TO MINUTES AS PER 8/5/85 MINUTES

Photos, taken by Councilman Honeyman, of the street during such a ball game were given to councilmembers to view.

The usual background search will be conducted by Councilman Honeyman and action will be taken on the application at the August 15, 1985 council meeting.

Councilman Oblander reported of complaints received concerning the Silver Lake police car in Rossville occasionally during the noon hour and over night. Councilman Honeyman ask for councilmembers opinion on the matter.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

SPECIAL SESSION MONDAY EVENING JULY 22, 1985


The Governing Body of the City of Silver Lake met in Special Session at City Hall on Monday evening July 22, 1985, at 7:00 P.M. with Mayor Leonard Lee presiding and the following Councilmembers present: Charles Brown, Sharon Fletcher, Walter Honeyman, Timothy Oblander (4) Absent: Ray Freed (1).

Purpose of the meeting was to work on the 1986 budget. The annual budget hearing has been scheduled for August 12, 1985. The remainder of the evening was spent reviewing proposed budgeted expenditures as prepared by Finance Commissioner Fletcher from input received from the individual councilmembers and previous actual expenditures. Each fund was reviewed in depth.

It was decided that the council would like to meet with the City Accountant, Gerry Carlson prior to the proposed budget being sent for publication. When Councilmember Fletcher takes the proposal to Mr. Carlson, arrangements for another budget meeting will be made.

Councilmembers were given a second draft of an ordinance relating to employee benefits to be reviewed. The matter will be tabled until City Attorney Stumbo is at a council meeting to discuss the issue further.

There being no further business to come before the council, by motion duly made and carried, the meeting adjourned at 9:40 P.M.

  
Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 5, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening August 5, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Walter Honeyman, Timothy Oblander (4) Absent: Ray Freed (1).

Request was made by Councilman Honeyman that the minutes of the July 15, 1985 meeting be corrected to reflect the following changes: the photos, taken by Councilman Honeyman, were given to councilmembers to view; the background search done on James Shamburg, an applicant for a Cereal Malt Beverage License will be conducted by Councilman Honeyman; and that Councilman Oblander reported of complaints received on the Silver Lake Police car being in Rossville, and Councilman Honeyman ask for councilmembers opinion on the issue. It was requested that these changes be made and that in the future minutes reflect what councilmembers are doing as these printed minutes are often the only contact the public has with actions taken by elected officials. The clerk was ask to check with St. Marys Star to see why the last few records of council meetings had not been published. Minutes approved as corrected.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Walter Honeyman, Timothy Oblander (4) NAY: None. Ordinance was declared passed and given No. 1297.

Councilman Honeyman reported that the background search conducted on James Shamburg provided no record. Motion then made by Councilman Honeyman that the application for a Cereal Malt Beverage License from Mr. Shamburg for the Uptown Bar be approved. Motion seconded by Councilman Brown and carried.

Councilmembers were advised of two delinquent water accounts which had been scheduled for a hearing at 7:00 P.M. Neither customer appearing for the hearing, shut off procedures will be taken after verifying the report that one of the customers has moved from residence of record.

An ordinance prepared by the City Attorney to allow the City to levy the costs for mowing of lots to property tax rolls was reviewed by Councilmembers. Motion was made by Councilman Honeyman that an Ordinance be adopted, adding \$186.41 mowing expense to Parcel 2, Lot A, Block A, Subdivision No. 1, owned by John A. Dozier. Motion seconded by Councilman Oblander and was placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Walt Honeyman, Tim Oblander (4) NAY: None. Ordinance was declared passed and given No. 1298.

Discussion was held relating to procedures which have taken place reference the mowing and cleaning up of the "swamp area" between Sage Road and Rice Road and the procedure which must be followed prior to the City doing the work and assessing the costs to the property. Councilmember Fletcher suggested that the property owners involved be ask to attend a council meeting to discuss the issue prior to notice being served. Councilman Honeyman will contact the property owners to request their attendance at the August 19, 1985 council meeting.

Councilman Honeyman received a complaint of rats being sighted by a resident in the 400 block of Madore. The County Health Department will be contacted reference this matter.

Plans for water isolation valves and the looping of water lines call for a line to be installed across the front of 501 E. Lake Street. The City does not have a utility easement at that location. Mayor Lee advised that the property owner was in agreement with giving the city that easement if the city in turn would

REGULAR SESSION AUGUST 5, 1985 (Cont'd.)

stub in for a water meter, to be set at a later date, also that two plants which would be on the easement be set aside for replanting rather than being destroyed. Motion made by Councilman Honeyman, seconded by Councilmember Fletcher and approved that the attorney proceed with drawing up the easement agreement.

The monthly police report was passed to councilmembers by Councilman Honeyman. Councilman Brown inquired about the 40 mile per hour speed zone in the area of Wehners IGA and Hamiltons Station, and was briefed on studies previously conducted by and requests made to KDOT to get the speed limit reduced in that area.

Councilmember Fletcher reported that she will meet with the school board in September concerning the parking of vehicles on the school lot to help alleviate the over crowded parking situation on Lake Street during summer ball games. She had been in contact with Dan Huske, current president of the ball league, and he was in agreement with the league sending a letter to parents of the ball players throughout the entire league requesting that they park on the school parking lot rather than on Lake Street.

The City had not been able to get a cost estimate for sweeping all streets in Silver Lake. Due to recent rains, council was not interested in pursuing the matter.

Written requests for certificate of insurance had been sent to two contractors working regularly for the City. These certificates, when filed with the City, greatly reduce the insurance audit premium. Russell Kalcik was ask to advise the contractors that should they have any questions and prior to any more work being done for the City, they should attend the Special Council Meeting scheduled for August 12, 1985, to discuss the matter.

Councilmembers were advised that a portion of land is being considered in Parcel 2, Lot A, Block A, Subdivision No. 1, for purchase. Inquiries have been made by several persons about installing a car wash on the land, however application for a building permit has not been filed at this time. The developer will be required to take utilities to the parcel of land since utilities have been provided to the platted lot according to City procedure.

Request was made by Councilman Honeyman that a notation be put on councilmembers agendas of any new business locating in the City.

Councilmember Fletcher advised that Terry Cohee, owner of Cowboys Western Store made inquiry about having an open house at the store, and was interested in serving hot dogs, beverages, having a band, and possibly blocking off Madore Street from Highway 24 to the north side of the alley for the festivities. Council was of the opinion that no alcoholic beverages could be served and that the band must shut down by 11:00 P.M.

Request was made that lists of Zoning Board, Planning Commission and Housing Authority Board members be prepared for each councilmember.

After discussing her request, motion was made by Councilmember Fletcher that agendas be made on Thursday prior to regularly scheduled council meetings and mailed to councilmembers for prior considerations and that they also be posted at Tex's, Hamiltons, City Hall and Silver Lake Barber Shop if receptive to the idea. Motion seconded by Councilman Oblander and approved.

Councilman Brown reported that he is scheduled to meet with the Lions Club on August 13, 1985 to discuss the new restroom facility to be built at the park and other projects of interest to both groups.



REGULAR SESSION AUGUST 5, 1985 (Cont'd.)

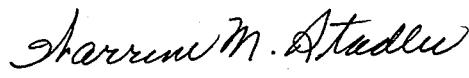
It was reported by Russell Kalcik that the dirt work at the proposed utility storage building would cost approximately \$2400.00. Mr. Kalcik was ask to get a written "cost not to exceed" price agreement from Robersons for the dirt pad.

An ordinance drafted by the city attorney relating to discharge of fireworks as per July 15, 1985 council decision was reviewed. Motion was made by Councilman Oblander to adopt the Ordinance as prepared. Motion seconded by Councilman Brown and placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Walt Honeyman, Tim Oblander (4) NAY: None. Ordinance was declared passed and given No. 1299.

Having received an inquiry, motion was made by Councilmember Fletcher and seconded by Councilman Brown to direct the city attorney to send a letter to Don Dain advising that his letter of June 11, 1985, had been received by the Council and his request for refund of the \$125.00 Zoning Board of Appeals filing fee has been denied, and it was noted by the City that he does not comply with the parking requirements as determined by the Zoning Board of Appeals. Motion approved.

An inquiry was made by James MacLachlan about the railroad ties being stored on the north side of the city parking lot. Council advised that plans are to use them along the north side of the lot to create a planter.

There being no further business to come before the council at this time, by motion duly made and carried the meeting adjourned at 9:45 P.M.

  
Warrene M. Stadler,  
City Clerk

SPECIAL SESSION MONDAY EVENING AUGUST 12, 1985

The Governing Body of the City of Silver Lake met in Special Session at City Hall on Monday evening August 12, 1985, at 8:00 P.M. with Mayor Leonard Lee presiding and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman, Timothy Oblander (5). Absent: None.

Purpose of the meeting was the annual budget hearing, according to notice published August 2, 1985.

There being no citizens present for the budget hearing, Councilman Honeyman requested that councilmembers consider the options available for Law Enforcement Liability Insurance coverage for the period of August 15, 1985 through August 15, 1986. In response to council question, Councilman Honeyman indicated that he would feel most comfortable with the \$500000.00 per person/\$500000.00 per occurrence coverage, however he is fully aware of the premium dollars which must be considered in this decision. Motion was made by Councilman Freed to accept the \$100000.00/\$300000.00 coverage. Motion seconded by Councilman Brown and approved with Councilman Honeyman abstaining from the vote.


The attention of all present was called to the published notice hereby given for the Budget Hearing on this date for the purpose of hearing objections and answering questions relating to the proposed budget and tax levy for the year 1986. Having briefed Councilman Freed on budget work sessions held which he was unable to attend, and with no objections or questions, a motion was made by Councilman Oblander, seconded by Councilmember Fletcher and approved that the budget hearing be closed. Subsequently, the proposed budget for 1986 was adopted by accepting a motion made by Councilman Honeyman and seconded by Councilman Freed to adopt the budget by a vote of the following: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) NAY: None.

It was reported by Councilman Honeyman that Charles Clark had come to his office concerning the necessity for workmans compensation insurance coverage and it was his understanding that Mr. Clark intended to get the coverage in force and a certificate on file with the city right away.

Councilmembers were advised of actions taken since the August 5, 1985 council meeting in reference applications submitted for a building permit for a car wash in Silver Lake.

Councilman Oblander reported that a large tree had blown across Pottawatomie and Masche Streets earlier in the evening. Councilman Freed will contact the utility personnel to either move the tree from the street or barricade it until it can be removed.

There being no further business to come before the Council at the present time, by motion duly made and carried, the meeting adjourned at 8:30 P.M.

  
Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 19, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening August 19, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman, Timothy Oblander (5) Absent: None.

Minutes of the last meeting held August 5, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) NAY: None. Ordinance was approved and given No. 1300.

St. Marys Star informed Councilmember Fletcher that due to a change of ownership they were unable to say why past minutes of council meetings had not been published. They are willing to publish any minutes not previously printed, subject to space availability. Councilman Honeyman suggested that the July and August minutes be sent for publication.

Councilman Honeyman advised that he had contacted the principal property owners of the "swamp area" requesting that they attend the August 19, 1985 council meeting to discuss cleaning up and upkeep of the area involved. Mr. Dultmeier was unable to attend the August 19, 1985 meeting but requested that the matter be continued until September 3, 1985. Mr. Roberson was out of town. The issue tabled until September 3, 1985. Councilman Honeyman will again contact the property owners.

City Engineer Palmer was unable to attend this meeting, however reported he is checking on additional water storage for the City. As this storage is a recommendation of the Department of Health and Environment, it was felt that possibly grant money would be available to help offset the expense. Motion was made by Councilman Freed to have the City Engineer check on grant money for this project. Motion seconded by Councilman Brown and approved.

Motion was made by Councilman Honeyman that Councilmember Fletcher be named voting delegate to the League of Kansas Municipalities annual business session. Motion seconded by Councilman Brown and approved. Motion made by Councilmember Fletcher that Councilman Honeyman be named as the alternate voting delegate. Motion seconded by Councilman Freed and approved.

A letter proposed to be sent to residents of Silver Lake advising of City Code requirements for building permits was discussed. A code currently on the books requiring a building permit for fences was discussed at length. Request was made that the issue be tabled until September 3, 1985, to allow councilmembers to consider set back requirements for fences, exceptions which could be designated by the codes, and what would constitute "open view".

An agreement from CONTEL Telephone Company to maintain the inside wire to telephones for an additional .90¢ per month service fee was reviewed. Motion made by Councilmember Fletcher to accept the agreement on both City lines. Motion seconded by Councilman Honeyman and approved.

Mayor Lee reported that the City Engineer will be picking up plans this week for the restroom facility to be built at the park. Installation of the water line to the park is currently at a stand still, waiting for certificate of workmans compensation insurance from the contractor who was to do the work. Council-

REGULAR SESSION AUGUST 19, 1985 (Cont'd.)

members were given a copy of certificate of insurance from Gil Wanklyn who advised he would be able to do the work for the City if they wanted him to. Council ask that Russell Kalcik advise Charles Clark that they want to be able to continue using his contracting services, however unable to do so until certificate of workmens compensation is on file with the City. Mr. Kalcik was advised that if conditions permit the beginning of the project and the insurance certificate has not been filed, proceed with the project with Gil Wanklyn doing the digging for the City.

Councilman Brown reported that he had met with the Silver Lake Lions Club regarding miscellaneous projects at the park. The Lions Club requested that the Park not be under a lot of construction for the upcoming annual Lions Club Auction. The Lions Club offered to donate the labor to shingle the shelter house if the City would provide the materials. Councilman Brown will get a cost estimate for materials. Request was made to have the City blade out grass from the ball diamond. Councilman Brown will advise them to contact Russell Kalcik to set up a mutual time to get this done. The Lions Club requested that the City put gravel on the lower drive leading into the ball diamond. This cannot be done until the City has the availability of a contractor with a truck to haul gravel for them. Councilman Brown received inquiries concerning parking at the park. He and new councilmembers were informed of plans looked into previously to create additional parking, however due to cost, the projects have not been done. The Lions Club offered to help the City with work on the proposed Lake Street Park whenever the project can be started.

Councilmembers were advised that gravel has not been hauled to the alley behind the Ron May home to restore the alley to its original condition due to the fact that the contractor who usually does the hauling for the City does not have a workmans compensation insurance certificate on file.

Russell Kalcik reported that he would blade alleys as soon as weather permits.

The monthly financial report, prepared by Councilmember Fletcher, was reviewed. Discussion followed concerning financial obligations made in the previous budget year, however not recognized as expenses until the current budget year.

Councilmembers were advised that Russell Kalcik received his Class II certification for operation of the Water Department. This certification is the result of classes and tests recently taken at Kansas University.

Councilman Honeyman requested that the cross walks be painted prior to the beginning of school and that the school lights be straightened and tested. Councilman Honeyman reported that the guns previously carried by the Silver Lake Police Officers were sold to Shawnee County Sheriffs Department for \$450.00.

Attorney Gary Hanson advised that a Surety Bond in the amount of \$200.00, owed to the City of Silver Lake is two months past due. This bond guaranteeing court appearance was accepted as a result of a complaint filed through the Silver Lake Police Department. Councilman Honeyman ask that the attorney advise the bondsman that the City will file claim in the Small Claims Court if bond has not been satisfied within two weeks.

Councilmembers were informed by Councilmember Fletcher that the agenda for this meeting had been posted at six locations within the City. She also advised that the St. Marys Star would like to be considered as the Citys legal newspaper. The clerk will check on circulation of the Star in Silver Lake and the City Attorney will check on criteria for legal publications.

Councilmember Fletcher reported of an inquiry concerning the ditch on the south side of Lake Street between Beaubain and Masche. New councilmembers were updated on happenings which led to the cleaning out of that ditch, putting in a new tube

REGULAR SESSION AUGUST 19, 1985 (Cont'd.)

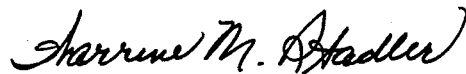
and restoring it to its original condition for drainage purposes. This area of concern was a bid option for the 1985 street repair project, however after receiving bids on that option, it was recommended by the City Engineer that the bid be rejected. Also a complaint was expressed to Councilmember Fletcher concerning the upkeep of the sidewalk at 225 Railroad. Councilmembers recently approved the purchase of a drainage tube to be placed at the area in question, and plans are to construct a new walk, to extend over the drainage tube which is currently covered by a wooden walkway. Russell Kalcik was ask to check on condition of the sidewalks in the 300 block of Railroad.

Councilman Freed advised that he has sufficient information available to draw up a job description for utility department employees. Councilman Honeyman offered to help draft up the job description.

Eldon Roberson submitted a cost proposal in the amount of \$2380.00 for the dirt pad to be put at the new storage building site. Motion was made by Councilman Brown to accept the proposed bid. Motion seconded by Councilman Freed and carried.

Mayor Lee advised that the City Attorney had drawn up the utility easement agreement for the property located at 501 Lake Street and he would take it by for the property owners signature.

There being no further business to come before the council at the present time, by motion duly made and carried, the meeting adjourned at 9:30 P.M.



Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING SEPTEMBER 3, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening September 3, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman, Timothy Oblander (5) Absent: None.

Minutes of the last meeting held August 19, 1985 were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) NAY: None. Ordinance was approved and given No. 1301.

Nick Hulsing was in attendance of the meeting to request approval from the city to color code fire hydrants according to water pressure. This to be his Eagle Scout service project. Mr. Hulsing was ask to coordinate the project with Francis Kelsey and the Fire Department. Motion was then made by Councilman Honeyman to approve the project, motion seconded by Councilmember Fletcher and was approved.

A letter was received from the Silver Lake 4-H Club requesting to use City Hall on October 16, 1985 for a tupperware party and again on December 13, 1985, to prepare fruit plates for senior citizens. There being no conflict of schedule, motion was made by Councilman Brown to allow use of City Hall as per request. Motion seconded by Councilmember Fletcher and approved.

Snow removal for the winter of 1985-1986 was discussed briefly. The City received an inquiry last winter from an individual wishing to have his name included for bid requests. Councilman Freed will contact this gentleman to see if he is still interested in bidding the 1985-1986 snow removal, and to determine whether or not he has backup equipment available which council feels should be a necessary requirement.

The monthly police report was given by Councilman Honeyman.

Councilman Brown advised that it would cost between \$600.00 and \$700.00 to shingle the shelter house at the park. He agreed to meet with the Lions Club to again look at the roof and determine the need.

Council agreed to wait until the spring of 1986 to put gravel on the south drive at the park near the ball diamond.

Councilman Honeyman received a request from Bill Gilmore for rock to be hauled into the alley behind his property. The city feels it necessary to keep this alley up as the trash truck routes through it. Russell Kalcik was ask to check on the condition of the alley and to try to get gravel hauled to it as well as to the alley behind the Ron May residence. Mr. Kalcik will contact Aaron Price to get a cost estimate for a load of gravel.

Councilmembers were given a copy of certificate of insurance received from Glen Kesselring. It was noted that Mr. Kesselring does not carry workmans compensation coverage.

Considering circulation, frequency of publication, and the fact that legal publication rates are set by legislature thus not a cost factor to be considered, motion was made by Charles Brown, seconded by Tim Oblander and approved that the Topeka Capital Journal remain the legal newspaper for the City of Silver Lake.

REGULAR SESSION SEPTEMBER 3, 1985 (Cont'd.)

Paul Dultmeier and Eldon Roberson were at the meeting to discuss upkeep of the "swamp" area as per council request. Both gentlemen concurred they would not mind an investment to improve the area if there was hope of ever seeing any return on that investment, but with the land in the flood fringe district as it is now, they have no desire to improve the property, knowing that it would probably not be developed. After further discussion, it was decided to send a letter to Federal Flood Management Agency advising that it is not felt this area needs to be in the Flood Zone due to the natural levee created by Highway 24, and requesting a representative from their agency meet with the City Council and local developers on October 7, 1985. The City would like to have them address questions relating to procedure needed to waive flood plain regulations for certain situations, specifications for construction of "floodproof" basements, how the 910.00 elevation was established, and the method used to establish flood insurance rates.

Engineer Palmer will check to see if he can locate plans for homes which have already been constructed in a flood zone area and have been accepted by the Flood Management Program.

Mr. Roberson was informed of a complaint received regarding the growth of weeds on a lot at 412 Walnut. He advised that construction was to begin in the area immediately and they would take care of the weeds.

Utility Supervisor Russell Kalcik has checked on sidewalks in the 300 block of Railroad. A letter will be sent to the property owner of 301 and 303 Railroad requesting that the sidewalk in that area be repaired. Councilman Freed advised that he had checked on the walk in front of his property and necessary repairs will be made. Councilman Honeyman requested that a letter of appreciation be sent to the property owners who have made sidewalk improvements as per request of the City.

City Engineer Palmer advised he had checked on the costs for water storage facilities and checked into the possibilities of a tower, standpipe and storage tank. At this time he felt that a storage tank would be the most cost effective, yet still serve the needs according to the Department of Health and Environment requirements. It was decided to wait until spring to get definite costs which would need to be considered for the 1987 budget. It was also determined that Silver Lake would probably not qualify for a grant for this project.

Specifications for the restroom facility to be built at the park have been checked by the City Engineer and sent back to the architect for corrections. They should be ready for council consideration at the next meeting. Councilmembers were informed that the water line to the park has been laid and only needs to be hooked into.

Councilmembers were informed that additional supplies are needed to complete the water line isolation valve project. Motion was made by Councilman Oblander to approve another \$2000.00 towards the project, motion seconded by Councilman Brown and approved.

Discussion was held relating to building permits and fences. Council was of the opinion that they wish to keep the current City Code in force which would require permits for all fences, with an amendment made to that Ordinance relative to "open sight area" for those fences allowed within the front and side yard set back lines. A \$5.00 fee will be charged for building permits for fences. Attorney Stumbo will draft an Ordinance for council review. After approved, a letter will be sent to citizens of the city advising of building permit requirements.

Councilman Brown had prepared a proposal for employee benefits which he had taken to each member of the Governing Body for review. Councilmembers Fletcher, Honeyman and Oblander advised they did not wish to reconsider the program which was approved earlier. After discussing at what point in time personal days may be taken, Attorney Stumbo was asked to rewrite the section pertaining to personal days and when they may be taken or forfeited. Councilmember Fletcher also requested that the section title, "Personal Leave Days" be changed to "Sick/Personal Leave Days" and that the section

REGULAR SESSION SEPTEMBER 3, 1985 (Cont'd.)

prepared by the City Attorney relating to funeral leave be added to the benefit package. The Ordinance will be drafted for council review and adoption at the September 16, 1985 council meeting.

Councilmembers were informed by Councilman Honeyman that the E.M.T. Liability Insurance policy renews in October and he needed to know how the council wished to handle it. Motion was made by Councilman Brown that it be sent out for bids. Motion seconded by Councilman Freed and was approved with Councilmembers Brown, Freed and Oblander voting AYE (3) and Councilmembers Honeyman and Fletcher ABSTAINING (2).

Stephanie Hoffman with Midwest Development brought rental housing survey sheets to City Hall to be picked up by citizens, filled out and returned to Midwest Development. It was decided that this is not a City project and should not be a function of the City.

Having been contacted by Tom Noble requesting to use the City Hall parking lot for a square dance on Sunday afternoon, September 8, 1985, motion was made by Councilman Honeyman to approve the request and get a release of liability form on file. Motion seconded by Councilman Brown and approved.

Councilmembers were given a copy of a letter from Silver Lake Bank requesting that the parking stripes be painted again. This will be done as time allows along with the water line project.

There being no further business to come before the council at this time, by motion duly made and carried, the meeting adjourned at 10:10 P.M.

*Warrene M. Stadler*  
Warrene M. Stadler,  
City Clerk



REGULAR SESSION MONDAY EVENING SEPTEMBER 16, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening September 16, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) Absent: Tim Oblander (1).

Minutes of the last meeting held September 3, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance was declared passed and given No. 1302.

Councilmembers were informed that the contract for pest control at City Hall is due for renewal. The termite contract at the police station is also due to be renewed. Recommendation was made by Councilman Honeyman that the City Hall be sprayed by city utility employees rather than contracting the work. Motion thereby made by Councilman Honeyman to cancel the contract for pest control at City Hall and to renew the termite contract for 1 year for \$50.00. Motion seconded by Councilmember Fletcher and approved.

Councilman Freed advised that the party who had requested to be included on the bid list for the winter of 1985-1986 snow removal contract was not interested at this time. Mike Deiter brought a bid to the council meeting for snow removal for the winter of 85-86. After reviewing the bid submitted, motion was made by Councilman Freed, seconded by Councilman Honeyman and approved that the bid from Mr. Deiter be accepted.

At councils request, Attorney Stumbo prepared an Ordinance amending Chapter XVI, Article 22, Section 16-2202 pertaining to fences, construction within front yard set back lines, and visibility. Having reviewed the draft, motion was made by Councilman Freed to accept the Ordinance as presented. Motion placed upon final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance was declared passed and given No. 1303.

An ordinance amending Chapter XVI, Article 24, Section 16-2401 (2), making it a requirement to have a building permit for fences had been prepared for council review. Motion was made by Councilman Honeyman that the Ordinance be adopted as prepared. Motion seconded by Councilman Brown and placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) NAY: None. Ordinance was declared passed and given No. 1304.

A letter to be sent to residents of the City advising of building permit requirements will be drafted for council review and approval.

The Employee Benefit Ordinance including changes requested at the September 16, 1985, council meeting was reviewed. Councilman Honeyman requested the Ordinance be tabled until all council members were present to review the final draft. Motion made by Councilman Brown to approve the Ordinance as written. Motion seconded by Councilmember Fletcher and placed upon final passage by roll call of the following vote: AYE: Sharon Fletcher, Ray Freed, Walt Honeyman (3) NAY: Charles Brown (1). Ordinance declared passed and given No. 1305.

Discussion followed concerning number of personal days earned between the council decision of April 15, 1985, and adoption of the employee benefit ordinance.

REGULAR SESSION SEPTEMBER 16, 1985 (Cont'd.)

It was decided to allow the two earned personal days for May and June and from July 1, 1985, use Ordinance No. 1305, Section 1-409 as the guideline. Approval was given for Utility Supervisor Russell Kalcik to use forthcoming September and October "sick leave" as needed at this point in time.

A memorandum had been prepared for councilmembers to review reference response from insurance companies when contacted to bid on the City's EMT Liability Insurance. After discussion relating to specialty lines of insurance coverage, motion was made by Councilman Freed to renew the coverage the City currently has in force. Motion seconded by Councilmember Fletcher and approved with Councilman Honeyman abstaining from the vote.

Having received inquiries reference requirements for a certificate of workmens compensation insurance from contractors, it was decided to invite those contractors frequently used by the City of Silver Lake to the next meeting to discuss the matter with them.

The City Attorney was ask to draw up a Covenant and Hold Harmless Agreement for the contractors of the storage building to be built on East Lake Street. A sample contract agreement for future contractual services will be drawn up for use by the City.

The monthly financial report was given by Councilmember Fletcher. She advised of expenditures recognized in the Water Department thus far in 1985. Discussion followed pertaining to operating costs of the department, income, future capital outlay, rates currently in effect, etc. A summary of 1984-1985 expenditures will be prepared for councilmembers to review.

A letter was received from the Silver Lake Housing Authority advising that the City's obligation to the housing project was 2% of the project budget, thought to be \$4000.00, however inflation increased the budget to \$237000.00, consequently the City owes the Housing Authority another \$620.00. Motion made by Councilman Honeyman to pay the additional amount. Motion seconded by Councilman Brown and approved.

Councilmembers were informed that the compressor on the air conditioner had burned out and had been replaced with a slightly larger unit.

A letter was received from the Webelo Scout Leader requesting to use City Hall on Monday afternoons from 3:30 to 4:30 P.M. Motion was made by Councilman Freed to approve the request. Motion seconded by Councilman Brown and carried.

Councilmembers were informed that a letter was received from the U.S. Army Corps of Engineers advising of a review of the Grove Lake Flood Control Project and a possible recommendation to Congress that the project be deauthorized.

The park restroom plans will be reviewed at the October 7, 1985, meeting. The City Engineer will be contacted and given the names of contractors the bids should be sent to when ready to go for bid.

Utility Supervisor Russell Kalcik obtained price quotes for gravel and hauling. Motion was made by Councilman Brown to authorize 4 loads of gravel to be used as needed throughout the City. Motion seconded by Councilman Freed and approved. The gravel will be used in alleys as necessary, on the south drive at the City park and any left over will be stockpiled for future use.

Attorney Stumbo had received a phone call in response to the City's letter to Federal Flood Management. (Reference 9-3-85 meeting). A memorandum of this phone conversation was prepared for councilmembers information. It was recommended that

REGULAR SESSION SEPTEMBER 16, 1985 (Cont'd.)

the City Engineer be contacted and requested to get in touch with the City Engineer at Great Bend for information about flood proof basement plans which have been approved by the Federal Flood Program. It will not be possible for Federal personnel to be at a meeting in Silver Lake until possibly sometime in November, however, Bill Funk with the State Department of Water Resources will be contacted and ask to attend a council meeting prior to November.

Councilman Freed advised that a portion of the sidewalk in front of his vacant garage is covered with asphalt, and he desired to know if council would object if the remainder of the sidewalk area was finished in the same manner. Council had no objections.

There being no further business to come before the council at this time, by motion duly made and carried, the meeting adjourned at 10:30 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 7, 1985.

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening October 7, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman (4) Absent: Timothy Oblander (1).

Minutes of the last meeting held September 16, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read with the exception of warrant No. 1027, made payable to J.F. Glenn Co. Motion then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Raymond Freed, Walter Honeyman (4) NAY: None. Ordinance was approved and given No. 1306.

Councilman Honeyman ask to check with other companies for prices of preventive maintenance contracts for the city's copy machine, prior to renewing the contract with J. F. Glenn Co. He also recommended that consideration be given to trading this machine, thereby upgrading the machine yet avoiding the cost of a maintenance contract for at least one year. The clerk was ask to get some price quotes for maintenance contracts.

Bill Funk from the State Department of Water Resources was at the council meeting to discuss Federal Flood Zone requirements regulating construction in the A20 Flood Zone area of Silver Lake. Eldon Roberson and Paul Dultmeier, primary property owners in the A20 Zone were also at the meeting. It was determined that the city's obligation to the program is to enforce flood plain regulations. The City does not determine what satisfies federal requirements, instead, designs must be sent to Washington D.C. for approval, a timely process. At council's request, Engineer Palmer had been in contact with the City Engineer at Great Bend, however their flood program is more detailed than needed in Silver Lake, due to the area involved. Mr. Palmer has information coming from other cities which may be more appropriate for Silver Lake. After receiving this information, the City Engineer will contact Mr. Roberson and Mr. Dultmeier regarding a design they may wish to develop to try to meet federal approval.

A Contract and Hold Harmless Agreement prepared by the City Attorney was briefly reviewed by councilmembers. Motion was made by Councilman Brown that approval of this agreement be tabled for two weeks to allow for adequate review. Motion seconded by Councilman Freed and approved.

Councilmembers discussed the position they feel the City must take with regards to workmens compensation insurance. Glen Kesselring and Charles Clark were in attendance of the meeting to discuss this matter. Options were discussed briefly. The newly drafted Contract and Hold Harmless Agreement and the protection it would provide when the contractor himself is the only employee was discussed briefly. The issue tabled until October 21, 1985.

Requests to use City Hall were received from Sandra McGinnis for the Daisy Girl Scout Troop and from Ellen Hippensteel for an income tax preparation seminar. Motion made by Councilman Honeyman to approve both requests. Motion seconded by Councilmember Fletcher and approved.

The user fee currently in force for those parties using City Hall was discussed. Since use of City Hall is limited to charitable organizations and events of community service, motion was made by Councilman Honeyman, seconded by Councilman Freed and approved that user fees be discontinued. A refund will be made to those groups who have paid a user fee for events scheduled after October 1, 1985.

REGULAR SESSION OCTOBER 7, 1985 (Cont'd.)

Councilmembers were informed that an inquiry had been made requesting the use of a flashing portable sign for purposes of advertising. The inquirer was ask to make request in writing, specifying exact location, detailed plans, etc. At that time determination of compliance with the City Codes would be made. Russell Kalcik was ask to check signs throughout town to determine compliance with the codes.

City Engineer Palmer brought plans for the park restroom facilities to be reviewed by councilmembers. Bid letting has been scheduled for October 21, 1985, at 7:00 P.M.

Councilmembers were informed of a complaint received regarding cable television service line not buried from installation of cable service. Paper work supporting CMI Cable TV's actions had been reviewed by Mayor Lee. Other reports of cable not yet buried were voiced. Councilmembers were of the opinion they would like to invite CMI Cable TV to the next meeting to discuss their procedure for installation of cable service and the time involved for burial of that cable.

A letter to be sent to residents of Silver Lake advising of building permit requirements was reviewed and approved by councilmembers. An amendment to the City Code regarding permit fees will be drafted by the City Attorney.

Motion was made by Councilman Freed, seconded by Councilman Honeyman and approved to sell the city share of the corn crop recently harvested.

The monthly police report was given by Councilman Honeyman. He also advised that a change in procedure was recently drafted and accepted by the Municipal Court Judge. The procedure allows the officers to name a fine, set by the Judge, for certain offenses rather than making court appearance mandatory.

Russell Kalcik reported that it was hoped to start putting down the dirt pad for the new storage shed yet this week.

A chart published by the League of Municipalities of water rates for cities throughout the state was given to councilmembers for review. Rates will be discussed later.

Councilman Honeyman advised that EMT liability insurance coverage rates had increased approximately \$400.00, and he needed to know if the council wished to continue with the liability coverage. Motion made by Councilman Brown to approve the additional premium. Motion seconded by Councilman Freed and approved with Councilman Honeyman abstaining from the vote.

Having inquired, Russell Kalcik was requested to wait until spring to build the planter at the city hall parking lot, however proceed with the water line construction as weather permits.

Attorney Stumbo advised that if the city foresees a need for additional land for the sewer lagoon system, according to the contract entered into with Mr. Dougan, the land could be purchased at the lowest agreed to price prior to January 1, 1986. Council felt it was not necessary to purchase the land opiton yet.

Councilmembers decided that the personal days earned by city employees for the months of May and June 1985, could be either a paid benefit or must be used by December 31, 1986.

There being no further business to come before the council at this time, by motion duly made and carried the meeting adjourned at 10:40 P.M.

*Warrene M. Stadler*  
Warrene M. Stadler, City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 21, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening October 21, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Raymond Freed (2) Absent: Sharon Fletcher, Walter Honeyman, Timothy Oblander (3).

Bids received from Kietzman Co. and Randy Lilley for the restroom facility proposed for City Park were opened and read along with the engineers estimate. Due to lack of quorum, action delayed on the bids. City Engineer Palmer was ask to take the bids for review and recommendation at the next meeting.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read, subject to the approval of two additional councilmembers on October 22, 1985. Motion was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Ray Freed (2) NAY: None (October 21, 1985) AYE: Sharon Fletcher, Walt Honeyman (2) NAY: None (October 22, 1985). Ordinance was declared passed and given No. 1307.

Being unable to take official action on other matters, the agenda was briefly reviewed and the meeting adjourned at 7:30 P.M., to be continued at the regular scheduled session, November 4, 1985.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 4, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening November 4, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walter Honeyman, Timothy Oblander (5) Absent: None.

Minutes of the October 7 and October 21, 1985, meetings were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) NAY: None. Ordinance was declared passed and given No. 1308.

A hearing was scheduled relating to delinquent water/sewer utility accounts. None of the persons receiving notice of the hearing appeared before the council. Shut off procedures are to be followed.

Mr. Mark Pipkin with Comm Management & Subsidiaries was present at the council meeting to discuss procedures CMI follows for the burial of cable TV service lines. He explained their contractual agreement for burial and the release they have customers sign prior to leaving cable lines on top of the ground. Brief discussion was held reference proposed policy for burial of cable lines as outlined in a letter to the City. Due to length of time which could be involved prior to installation, service and repairs, the policy was not considered. Mr. Pipkin advised that a recent settlement of contractual service agreement should eliminate lengthy delay for burial of lines.

A "Contract Agreement" which had been prepared by the City Attorney at an earlier date had been reviewed by councilmembers. The intent was to determine if this "Agreement" could be used in lieu of workmens compensation insurance for independent contractors without employees. After brief discussion, motion was made by Councilman Honeyman that this agreement be used for the contract the city is currently involved in, and from here on, each situation be evaluated. Motion seconded by Councilman Freed and approved.

At the recommendation of the City Engineer, motion was made by Councilman Oblander, seconded by Councilmember Fletcher and approved that both bids for the city park restroom facility be rejected. It was approved that a check be issued under Ordinance No. 1308 to bidder Randy Lilley, to refund his bid bond.

Engineer Palmer reported that he has received additional information for getting flood proofed basements approved by Federal Emergency Management Agency. He will confirm the information with Mr. Bill Funk with the Department of Water Resources. It appears that the City needs to adopt an Ordinance which would have to be approved by FEMA, and from then on building permits could be issued with certification by a licensed engineer that the basement is flood proof.

An Ordinance amending the City Codes to include a \$5.00 building permit fee for the construction of a fence had been prepared by the City Attorney. Motion was made by Councilman Honeyman that the Ordinance be approved as written. Motion was seconded by Councilman Oblander and placed upon final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) NAY: None. Ordinance was declared passed and given No. 1309.

Councilmembers were informed of a building permit issued for a fence constructed within a fence to create a dog run. It was decided that this permit was not necessary as long as it was built within the perimeter of the existing fence which should

already meet setback requirements. Motion made by Councilman Freed seconded by Councilman Oblander and approved that the permit fee be refunded.

The City received a letter requesting refund of a building permit fee already paid to the City and now construction will not take place. Motion made by Councilman Honeyman to refund the permit fee. Motion seconded by Councilman Oblander and approved.

Engineering plans have been completed to extend the sanitary sewer line to Lot No. 17, Block A, Silver Lake Subdivision No. 1, also to Lots 18, 19, 61 and 62 of Block B, Silver Lake Subdivision No. 1. Motion was made by Councilman Freed to proceed with extension of the service to Lot No. 17 of Block A, and tentatively plan to extend the sewer line to the other blocks in 1987. Motion seconded by Councilman Honeyman and approved.

A copy machine maintenance agreement from Metro-Plex was reviewed by council. Motion was made by Councilman Honeyman to not enter into a contract agreement for maintenance purposes. Motion seconded by Councilmember Fletcher and approved with Councilman Brown voting Nay. Metro Plex and J. F. Glenn Co. will be contacted to get prices for per call service fees.

Information from Wasinger Business Products relating to service calls on the electronic typewriter was reviewed. Mr. Wasinger will be contacted and ask for a list of references. It was decided to have general maintenance service on the typewriter after the first of the year.

Mayor Lee left the meeting at this time and Councilman Honeyman presided for the remainder of the business meeting.

Business signs which might not comply with the City Codes were discussed briefly. Councilman Honeyman ask that councilmembers review the codes relating to signing prior to making any decisions on this matter. The issue tabled until November 18, 1985.

The monthly police report was given by Councilman Honeyman.

The monthly financial report was given by Councilmember Fletcher.

Lengthy discussion followed reference the desire to provide better restroom facilities at the city park, yet being able to justify the cost. It was proposed that letters should be sent to those persons who took plans for bidding purposes inviting them to propose a plan to the City which they feel they could provide in the cost range of \$12500.00. Bids subject to rights of refusal. Councilman Honeyman will contact Mayor Lee regarding the proposal prior to letters being sent out.

Sidewalk repairs having not been made in the 300 block of Railroad Ave. as per letter of request sent in September, it was decided to send a letter to the responsible party asking for acknowledgement of intent and advising that the city will not be responsible for damages arising from injury due to condition of sidewalk.

The second meeting in February will be held on Tuesday, February 20, 1986, due to Monday the 19th being a legal holiday.

Motion was made, seconded and approved that council adjourn into executive session at 9:30 P.M. to discuss matters relating to personnel. Meeting to resume at 10:15 P.M.

Regular council session resumed at 10:15 P.M. There being no further business to come before the council at this time, by motion duly made and carried, meeting adjourned at 10:15 P.M.

*Warrene M. Stadler*

Warrene M. Stadler, City Clerk



REGULAR SESSION MONDAY EVENING NOVEMBER 18, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening November 18, 1985, with Mayor Leonard Lee and the following Councilmembers present: Sharon Fletcher, Ray Freed, Walter Honeyman, Timothy Oblander (4) Absent: Charles Brown (1).

Minutes of the last meeting held November 4, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (4) NAY: None. Ordinance was declared passed and given No. 1310.

City Auditor Gerry Carlson was present at the meeting to review the 1984 audit report with councilmembers. A final draft of the approved report will be sent to the State Department of Administration, as per requirements. Lengthy discussion was held relating to accounting procedures and monthly financial reporting which might be changed and be more beneficial for future financial decisions. The benefit of having the previous year audit available to use for budget preparation was discussed. Mr. Carlson was instructed to check on what is available for accounting records and to determine the cost of a change. He will also send publication dates for the 1987 budget and the City will then determine when they'd like to have the audit finished and when they'd like to begin budget preparation.

The Governing Body of the City received a letter from the Silver Lake Housing Authority inviting them to an Open House of the Senior Citizen Housing Project on December 2, 1985. The Governing Body of the City of Silver Lake will meet with the Housing Authority Board at 7:00 P.M., and will resume the regularly scheduled council meeting upon returning to City Hall.

After brief discussion, motion was made by Councilman Honeyman that \$400.00 be donated to the Silver Lake Housing Authority. Motion seconded by Councilman Oblander and approved.

Having been advised by Councilman Honeyman of councils desire to provide the public with a modern restroom facility at the park, Mayor Lee contacted City Engineer Palmer regarding the restroom plans for the park. Engineer Palmer felt the City should return to the lowest bidder and renegotiate the plans to see what could be built for \$12000.00 to \$13000.00. Consideration was given to savings which would be recognized by locating the facility near the sewer main. Mayor Lee will contact Mr. Palmer and have him get in touch with Randy Lilley concerning the project. It was decided that city employees could take down the existing facility, have it pumped out, filled in, and haul away the concrete for a cost of approximately \$200.00 to \$300.00.

Councilman Freed advised that supplies had been ordered to hook the restroom facility to the water line. There would be a 20% restocking fee if the supplies are not picked up. Council requested that the supplies be purchased as they are not limited to this project only.

As per council agreement in February 1985, plans for draining the area surrounding the Methodist Church were given to the City, and in turn to the City Engineer for review. Engineer Palmer estimated the drainage

REGULAR SESSION NOVEMBER 18, 1985 (Cont'd.)

project would cost approximately \$2000.00 to \$3000.00. After discussion, motion was made by Councilman Honeyman that Mayor Lee contact Engineer Palmer and have him proceed with the drainage project, providing total expense does not exceed \$3000.00. Motion seconded by Councilmember Fletcher and approved. City utility employees will get the supplies for the project when needed.

Business signs not meeting the City Codes were discussed at length. It was decided to send a letter to those parties displaying portable signs advising that the displaying of such signs is not in conformity with the City Codes and the City is trying to be consistent in the application of the ordinances.

The monthly financial report was given by Councilmember Fletcher.

Water and sewer utility rates were taken into consideration along with financial obligations of the department. Some rate alternatives will be figured and sent to councilmembers for additional consideration.

The procedures used for the issuing of building permits was addressed briefly. Attorney Stumbo ask to outline some standard operating procedures which should be followed when permits are issued. It was decided that from this time on, applications for a building permit will be taken to Ray Freed for review prior to issuance of the permit. The matter to be discussed further at the December 2, 1985, council meeting.

There being no further business to come before the council at this time, by motion duly made and carried, the meeting adjourned at 10:15 P.M.

*Warrene M. Stadler*  
Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 2, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening December 2, 1985, with Mayor Leonard Lee and the following Councilmembers present: Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (4) Absent: Charles Brown (1).

Minutes of the last council meeting held November 18, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made and seconded said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (4) NAY: None. Ordinance was declared passed and given No. 1311.

The City, having received a complaint on dogs running at large, briefly discussed the long standing problem and alternative actions which the City might consider taking. The complainant entered the room and confirmed their feelings on this matter.

Councilman Brown entered the meeting at this time.

After further discussing the procedure followed by the City for the handling of dogs left running at large, it was decided to have Councilman Honeyman contact the police officer and have him contact the owner of the dogs in question and advise of the complaint. Thereupon observing a violation, a citation could be issued with the police officer being able to testify in Municipal Court. It was decided that the city will act on complaints only, will accept oral complaints, and will follow up on those complaints.

Randy Lilley, being the low bidder on the original park restroom facility had been ask to revise the original set of plans and design a facility that would fall within a cost range of \$12000.00 to \$13000.00. Having reviewed the proposal presented by Mr. Lilley, motion was made by Councilman Brown to accept the plan as presented, and to go with a 6" sewer line rather than 4", to install a 2" water line to the building rather than 1", with 1" plumbing inside the building being reduced as necessary to service the fixtures, and that the building be moved approximately 20' south of the south west corner of the chainlink fence surrounding the shelter house. Add ons not to exceed \$600.00 over and above the bid of \$1360.12. Motion seconded by Councilman Honeyman and approved. Project to be completed no later than June 1, 1986.

City Engineer Bob Palmer advised that he had been in contact with Bill Funk with the State of Kansas Water Resource Department reference information obtained for getting approval from FEMA for the construction of basements in the A20 Flood Zone area. Mr. Palmer advised that it would take a great deal of time to prepare adequate information pertaining to the physical environment of the land in and surrounding the flood zone area prior to the city drafting an ordinance to be sent to Federal Emergency Management Association for their review and approval. He estimated the cost to make necessary preparations would be no less than \$600.00 to \$700.00. Councilmembers decided that since the information has been obtained by the City, as per request by the primary property owners of the flood zone area, the City would invite them to the December 16, 1985, council meeting to discuss the information. Should they wish to pay for the preparation, the City would draft the ordinance at the appropriate time.

REGULAR SESSION DECEMBER 2, 1985 (Cont'd.)

Engineer Palmer reported that KDOT has requested a set of the proposed drainage plans at the new church site. Mr. Palmer will meet with KDOT reference this project and will get a set of plans to them.

Applications for Cereal Malt Beverage Licenses received from Wehners IGA, The Uptown Bar and Casey's General Store were reviewed by Councilmembers. Councilman Honeyman will conduct the routine background search on those applicants. The Corner Bar will be contacted and ask to have their application filed by Wednesday if they wish to renew their license for the upcoming year. Applications will be brought before the Council for final approval at the December 16, 1985, meeting.

Procedures used and information needed prior to issuing building permits was discussed briefly. Attorney Stumbo recommended that applicants be advised that permits would not be issued for two or three days, thus allowing utility employees to review the application with Councilman Freed. Information which needs to be strictly adhered to is: a readable site plan attached to the application showing the fixed location of the building on the lot, compliance with zoning and subdivision regulations must be confirmed, a copy of the permit needs to be posted at the site of construction, and if with a reasonable amount of work, lot lines cannot be determined by the City, the developer will be required to have the lot pinned prior to the issuance of a building permit. It was recommended that Utility Supervisor Russell Kalcik spend some time with the City of Topeka to observe the procedures they follow for issuing permits, confirming compliance and measurements.

Lengthy discussion was held reference water/sewer rates and the necessity of building a cash reserve to meet obligations which may arise. It was decided to monitor the fund closely for the next three to six months and make a rate determination at that time.

A claim for a broken windshield was presented to the City for consideration. Motion was made by Councilman Oblander that the claim be denied by the City. Motion seconded by Councilman Brown and approved with Councilman Honeyman abstaining from the vote. A letter will be sent to the owner of the vehicle advising that the claim was denied.

Councilman Freed advised that the Ford truck needs to have the frontend aligned and new tires. He also reported that he would meet with utility personnel to determine the property owners responsibility for sidewalk upkeep in front of the G. Mahon property.

Motion was made, seconded and approved that council adjourn into executive session at 10:00 P.M. to discuss matters relating to personnel. Meeting scheduled to resume at 10:30 P.M.

Regular council session resumed at 10:30 P.M. There being no further business to come before the council at the present time, by motion duly made and carried, meeting adjourned at 10:30 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 16, 1985

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening December 2, 1985, with Mayor Leonard Lee and the following Councilmembers present: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) Absent: None.

Minutes of the last meeting held December 2, 1985, were approved.

Claim voucher was submitted to the Council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Freed, seconded by Councilman Oblander that said ordinance be accepted as read. Discussion followed relating to a bill received from the City Accountant for services not requested by the City. Motion was then placed on final passage by roll call of the following vote: AYE: Ray Freed, Tim Oblander (2) NAY: Charles Brown, Sharon Fletcher, Walt Honeyman (3). Motion then made by Councilman Brown that said ordinance be accepted as read with the exception of the bill to pay for this accounting service, and that the City write and ask for clarification of the bill prior to paying. Motion died for lack of a second. Motion was then made by Councilman Honeyman and seconded by Councilmember Fletcher that said ordinance be accepted as read with the exception of the bill from the accountant and that it be rejected as presented. Motion was then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) NAY: None. Ordinance was declared passed and given No. 1312.

The routine background search conducted on applicants for Cereal Malt Beverage Licenses provided no record, as reported by Councilman Honeyman. Motion made by Councilman Honeyman, seconded by Councilman Freed and approved that the licenses be issued, subject to forms being completed where neglected by the applicant.

City Engineer Palmer informed Eldon Roberson and his engineer, both in attendance of the meeting, of requirements that need to be met prior to an Ordinance being written by the City and sent to FEMA for consideration of allowing Flood proof basements in the A20 Flood Zone. It is councils opinion that the City cannot justify the expense involved in making the required reports. Mr. Roberson and his Engineer will be contacting FEMA directly to see if they can get an acceptable design criteria and make the necessary reports prior to the City drafting the needed Ordinance.

Mr. Palmer advised he had met with KDOT and had gotten the necessary permits for the drainage work at the new church site. He in turn will complete necessary requirements of the permit.

The City received a letter from Shawnee County Commissioner Winifred Kingman, requesting that a Senior Citizen Center in Silver Lake be taken into consideration. Primary use for the center would be a place for hot meals to be served and a recreation area. Councilman Brown was ask to check on local interest in this type facility, and he will also be contacting Mrs. Moritz regarding the dietary needs for this type facility. Councilmember Fletcher will be contacting Marie Housh and Rose Honeyman reference use of the Methodist Church for such a program, and Councilman Honeyman will contact Ms. Kingman.

Councilmembers were advised that three letters were sent reference signs which do not conform with Zoning Regulations. One local merchant removed his sign in order to comply. The other two recipients of the letter have not complied, nor have they attended a council meeting to make inquiry as they were invited to do. Councilman Freed will visit with the City Building

REGULAR SESSION DECEMBER 16, 1985, (Cont'd.)

Inspector and give direction for going to the owners of the signs to find out their intent. The clerk was instructed that in the event other signs are put up which do not comply, a letter should be sent to the owner at that time.

A cost proposal was received from Braunsdorf, Carlson and Clinkenbeard for the 1985 Audit/1987 Budget preparation. It was decided that the City should seek proposals from other accounting firms prior to accepting the one presented. Interested parties will be ask for the Minimum Standard Audit as prescribed by the State of Kansas, that all funds be audited, at least discussion draft be completed by April 30, 1986, the 1987 budget be prepared, a fee established for additional consultation and assistance with accounting matters and that the proposal be submitted by January 6, 1985.

Discussion was held relating to complaints which are received by the City, the necessity of requesting a complaint in writing, acting on complaints in which the complainant refuses to identify themselves, etc. Attorney Hanson advised that if a written complaint is received, probably the person who has the complaint filed against him has the right to request to see the complaint should that be his desire. Also, if the police officer observes a violation or is informed of a violation, it is his obligation to check into the matter to determine whether or not there is in fact a violation and to act accordingly.

After reviewing the 1985 financial status of the City, motion was made by Councilman Brown that the City parking lot expense be transferred from the General Operating Fund to the Special Highway Fund and that a check in the amount of \$11000.00 be written to Randy Lilley Builders and held until completion of the park restroom facility. Motion seconded by Councilman Oblander. Motion then placed on final passage by roll call of the following vote: AYE: Charles Brown, Sharon Fletcher, Ray Freed, Walt Honeyman, Tim Oblander (5) NAY: None. Ordinance was declared passed and given No. 1313.

The \$100000.00 C.D. at Silver Lake Bank matures on Christmas Day. Motion was made by Councilman Brown that Councilmember Fletcher check on rates and then advise the clerk whether or not to renew the certificate. Motion seconded by Councilman Freed and approved.

Councilman Honeyman advised that he had been contacted by the Township Board and they are checking into buying a sander for the roads and wondered if the City would be interested in going in with them. Council was of the opinion they were not interested at this time. Perhaps would consider contracting service with them at a later date.

Brief discussion was held as to the benefits which might be recognized by purchasing the next city police car through a lease purchase plan rather than by direct purchase. Attorney Hanson advised that Ford Motor Company had not returned the information he had requested from them. Councilman Honeyman will again contact his original source of information on this type agreement.

There being no further business to come before the council at the present time, by motion duly made and carried, the meeting adjourned at 9:40 P.M.

*Warrene M. Stadler*

Warrene M. Stadler,  
City Clerk